

MINUTES
Eveleth City Council Meeting
5:30 p.m., December 1, 2025
Council Chambers, City Hall, Eveleth, MN

A. CALL TO ORDER

Mayor Roen called the meeting to order at 5:31 p.m.

B. ROLL CALL

Councilor Jim Perpich, Absent
Councilor John Rauzi, Present
Councilor Brian Lillis, Present
Councilor Joseph Koivunen, Present
Mayor Adam Roen, Present

Also present: City Clerk Administrator Jackie Monahan-Junek; Incoming City Administrator Pat Oman; Deputy City Clerk Stephanie Friebe; City Attorney Joel Lewicki Public Works Director Jerry Rosati; Police Chief Jesse Linde; Alan Johnson, Bolton & Menk Engineering; EMS Supervisor Therese Elverum

C. APPROVAL OF MINUTES

Motion by Councilor Koivunen, second by Councilor Rauzi to approve the following minutes:

- 1. Minutes of City Council Workshop held November 17, 2025; and*
- 2. Minutes of City Council Meeting held November 17, 2025.*

Ayes – All.

D. APPROVAL OF AGENDA

Motion by Councilor Rauzi, second by Councilor Lillis to approve the agenda with the following addition:

- I.14. Authorize Public Works Director to advertise for casual workers needed within the City*

Ayes – All.

E. PUBLIC COMMENT

None.

F. APPOINTMENTS/PRESENTATIONS

None.

G. CONSENT AGENDA

- 1. Approval of Payroll – November 1-15, 2025 in the amount of \$154,520.47**
- 2. Approval of Claims – November 2025 in the amount of \$658,004.35**
- 3. Accept 2024 Annual Audit report**

Motion by Councilor Rauzi, second by Councilor Koivunen to approve Consent Agenda Item Nos. 1& 3. Ayes – All.

Motion by Councilor Koivunen, second by Councilor Rauzi to approve Consent Agenda Item No. 2. Ayes – Rauzi, Koivunen, Roen; Abstain – Lillis (due to conflict of interest). Motion carried.

H. PUBLIC HEARINGS

None

I. NEW BUSINESS

- 1. Introduction and First Reading of an Ordinance Adding Section 6.28 Social and Civic Organizations to Chapter 6 of the City Code**

Motion by Councilor Lillis, second by Councilor Koivunen to approve Introduction and First Reading of an Ordinance Adding Section 6.28 Social and Civic Organizations to Chapter 6 of the City Code. Ayes – All.

- 2. Introduction and First Reading of an Ordinance Amending Chapter 11 Land Use Regulation, Section 11.01 General Provisions, Subd. 3 Definitions, and Section 11.20, Subd. 2 Zoning Use Classification List: Permissible (P) and Interim (I) Uses, Exhibit D of the City Code**

Motion by Councilor Rauzi, second by Councilor Lillis to approve Introduction and First Reading of an Ordinance Amending Chapter 11 Land Use Regulation, Section 11.01 General Provisions, Subd. 3 Definitions, and Section 11.20, Subd. 2 Zoning Use Classification List: Permissible (P) and Interim (I) Uses, Exhibit D of the City Code. Ayes – All.

- 3. Recommendation regarding Request for Proposal (RFP) for EMS Operations Supervisor Services**

Public Safety Committee Members, Councilor Lillis and Councilor Koivunen, indicated the City received two proposals for the EMS Operations Supervisor Services. After review of the proposals, the Public Safety Committee is recommending Therese Elverum be offered an independent contract.

Motion by Councilor Koivunen, second by Councilor Lillis to offer Therese Elverum an independent contract at a rate of \$60.00 per hour, up to 25 hours per week, with an additional 6 hours per month for Eveleth EMS training/education. Ayes – Koivunen, Lillis, Roen; Abstain – Rauzi (due to conflict of interest). Motion carried.

4. Independent Contract Between City of Eveleth and Therese Elverum for EMS Operations Supervisor Services

The Council discussed extending the length of the contract. City Attorney Lewicki advised that the Council should keep the one-year term for this contract as the Request for Proposal stated a one-year contract. Councilor Lillis stated going forward he sees value with extending the contract to a two-year term.

Motion by Councilor Koivunen, second by Councilor Lillis to approve the Independent Contract Between City of Eveleth and Therese Elverum for EMS Operations Supervisor Services. Ayes – Koivunen, Lillis, Roen; Abstain – Rauzi (due to conflict of interest). Motion carried.

5. Resolution for a Benefit Increase in the Statewide Volunteer Firefighter (SVF) Plan

Motion by Councilor Rauzi, second by Councilor Koivunen to adopt Resolution 2025-39, “Resolution for a Benefit Increase in the Statewide Volunteer Firefighter (SVF) Plan.” Ayes – All.

6. Consider letter to Rock Ridge School District regarding purchase of Bus Garages

Motion by Councilor Koivunen, second by Councilor Rauzi to approve letter to Rock Ridge School District indicating the City does not wish to purchase the Bus Garages located at 725 Jackson Street. Ayes – All.

7. Authorize signers for the City’s bank accounts at Miners National Bank, Eveleth, MN

With the upcoming retirement of City Clerk Administrator Monahan-Junek, the incoming City Administrator needs to be an authorized signer on the City’s bank accounts.

Motion by Councilor Lillis, second by Councilor Rauzi to authorize Mayor Adam Roen, City Administrator Pat Oman and Deputy City Clerk Stephanie Friebe as authorized

signers on the City's bank accounts at Miners National Bank, Eveleth, MN, effective December 16, 2025. Ayes – All.

8. Fire Protection Agreement Between the City of Eveleth and the City of Leonidas (2026/2027)

Motion by Councilor Koivunen, second by Councilor Rauzi to approve Fire Protection Agreement Between the City of Eveleth and the City of Leonidas (2026/2027). Ayes – All.

9. Retirement notice from Peter Klabecek, firefighter

Motion by Councilor Rauzi, second by Councilor Lillis to approve retirement of Firefighter Peter Klabecek effective December 1, 2025 and to send a letter of thanks for his service. Ayes – All.

10. Tobacco Licenses for 2026

Motion by Councilor Koivunen, second by Councilor Lillis to approve the following tobacco licenses for 2026:

<i>Business Name and Address</i>	<i>Owner/Officer</i>
<i>Eveleth Bottle Shop, LLC 433 Fayal Road Eveleth, MN 55734</i>	<i>Michele B. Begich-Johnson</i>
<i>KAY KOR Inc. DBA: Snicker's Lounge 212 Grant Avenue, PO Box 677 Eveleth, MN 55734</i>	<i>James Bonicatto</i>
<i>C & B Warehouse Distributing, Inc. DBA: Eveleth Short Stop 410 Grant Avenue Eveleth, MN 55734</i>	<i>David Russell Troutwine</i>
<i>Marge's Liquor LLC 106 Grant Avenue Eveleth, MN 55734</i>	<i>Ashley Judnick</i>

Ayes – All.

11. Liquor Licenses for 2026

Motion by Councilor Koivunen, second by Councilor Rauzi to approve the following liquor licenses contingent upon each licensee submitting a Certificate of Liquor Liability Insurance and becoming current on any outstanding utilities or property taxes:

<i>Establishment</i>	<i>License(s)</i>
<i>214 Grant Inc. DBA: Red Garter Lounge 214 Grant Avenue Eveleth, MN 55734</i>	<i>Off Sale On-Sale Sunday On-Sale</i>
<i>Curl Mesabi Inc. 901 Hat Trick Avenue Eveleth, MN 55734</i>	<i>On-Sale Sunday On-Sale</i>
<i>Eveleth Elks Bldg Corp. DBA: Eveleth Elks Club 415 ½ Jones Street, Box 686 Eveleth, MN 55734</i>	<i>Club On-Sale Sunday On-Sale</i>
<i>Kay Kor Inc. DBA: Snicker's Lounge 212 Grant Avenue Eveleth, MN 55734</i>	<i>On-Sale Off-Sale Sunday On-Sale *2AM Renewal</i>
<i>Lietz Liabilities Inc. DBA: BoomTown Woodfire 501 Hat Trick Avenue Eveleth, MN 55734</i>	<i>On Sale Sunday On-Sale</i>
<i>Margie's Roosevelt Inc. DBA: Margie's Roosevelt 202-204 Grant Avenue Eveleth, MN 55734</i>	<i>Off-Sale On-Sale Sunday On-Sale</i>
<i>Eveleth Bottle Shop, LLC DBA: Eveleth Bottle Shop 433 Fayal Road Eveleth, MN 55734</i>	<i>Off-Sale</i>
<i>DesWoods Inc. DBA: The Rink Sports Bar & Grill 301 Hat Trick Avenue Eveleth, MN 55734</i>	<i>Off-Sale On-Sale Sunday On-Sale</i>
<i>R & M Woods Inc DBA: Johnny D's 301 Grant Avenue Eveleth, MN 55734</i>	<i>On-Sale Sunday on-Sale</i>
<i>Marge's Liquor LLC DBA: Marge's Liquor 106 Grant Avenue Eveleth, MN 55734</i>	<i>Off-Sale</i>

Ayes – All.

12. Authorize purchasing wraps for the Zamboni(s)

Motion by Councilor Rauzi, second by Councilor Koivunen to authorize Public Works Director to work with AnderSigns LLC, Eveleth, MN to wrap both Zambonis in an amount up to \$6,500.00 Ayes – All.

Public Works Director Rosati revealed that the Hockey Hall of Fame Museum and the Minnesota Wilderness Hockey Team would consider half a wrap of advertisement for the Zambonis, but they are waiting for final approval. The City would like both Zambonis wrapped for events at the Hippodrome by December 20th. The City will move forward with wrapping the Zambonis with the City logo only unless the Hockey Hall of Fame or Wilderness are able to get approval in time.

13. Consider moving the regular City Council meeting from December 15, 2025 to December 17, 2025

Motion by Councilor Koivunen, second by Councilor Rauzi to move the December 15, 2025 City Council Meeting to Wednesday, December 17, 2025 at 5:30 p.m. Ayes – All.

14. Authorize Public Works Director to advertise for casual workers needed within the City

Motion by Councilor Lillis, second by Councilor Koivunen to Authorize Public Works Director to advertise for casual workers for the Community Center. Ayes – All.

Councilor Koivunen encouraged anyone interested to apply for helping at the Community Center, especially retirees.

J. COUNCIL PRESENTATIONS/COMMITTEE REPORTS

Councilor Rauzi expressed concerns with the fire department consolidation efforts. Rauzi said he has not received any notice of meetings for a month. Rauzi suggested someone should be appointed as the lead.

Rauzi said he has a RAMS dinner coming up on December 9th and encouraged the City to remain active with this organization.

Mayor Roen has been attending the CDBG Advisory Meetings.

K. ADMINISTRATIVE PRESENTATIONS

EMS Supervisor Therese Elverum announced that Stuff the Ambulance will be held on Friday, December 5, 2025 at the municipal lot at Grant and Jones from 3-6 p.m.

Public Works Director Rosati gave an update on the storm water line replacement to be funded by FEMA. Rosati reported that the contractor found metal piping and the project will be on hold for this year as the area needs to be dug back farther than anticipated.

City Engineer Alan Johnson said the parking lot at the Community Center is usable for the winter. The contractor will finalize the project this spring.

Incoming City Administrator Pat Oman revealed that this will be the last Council Meeting for City Clerk Administrator Monahan-Junek as she will be retired before the next meeting.

The Truth in Taxation Hearing will be held on December 8, 2025 at 6 p.m.

L. ADJOURN

The meeting adjourned at 6:23 p.m.