

*Eveleth City
Council Meeting*

February 2, 2026



AGENDA
Eveleth City Council Workshop
Monday, February 2, 2026
Council Chambers, City Hall, Eveleth, MN
4:00 p.m.

- 1) Discuss Fayal Pond Parking Lot
- 2) Law Enforcement Service Agreement, Fayal Township
- 3) Review Zoning Administrator Analysis of Vacating Alley Request
- 4) Consider Data Practices Policy Proposal
- 5) Review Progress Parkway Action Items
- 6) School Redevelopment Property and Community Center Project
- 7) Other Items

Workshop Agenda Item 2

City of Eveleth

City Council Meeting

February 2, 2026

Law Enforcement Service Agreement

Fayal Township

2026 Fayal is paying Eveleth \$55,902.00

2026 Leonidas is paying Eveleth \$2,400.00

2026 Biwabik is paying Gilbert \$451,140.00

(Gilbert must have an officer in Biwabik 21 hours per day)

2026 Buhl is paying Chisholm \$95,668.00

Workshop Agenda Item 3

City of Eveleth

City Council Meeting

February 2, 2026

ANNAMAE TOMCZAK ALLEY RIGHT-OF-WAY PURCHASE REQUEST

ANALYSIS AND COMMENTS

January 15, 2026

Annamae Tomczak is the title holder of certain property located at 809 Douglas Avenue in Eveleth (PIN: 040-0080-00520).

This parcel is bounded by Douglas Avenue on the east, Ronald Prebonich's parcel (PIN:040-0080-00510; 807 Douglas Avenue) to the south, an existing north-south alley right-of-way (City) to the west, and an existing east-west alley right-of-way (City) to the north.

Ms. Tomczak has requested to purchase the 16' wide alley right-of-way on the north.

This alley right-of-way has never been developed and is not passable, navigable, or usable at the present time; the Zoning Administrator does not reasonably expect any future development of this approximately 136 linear feet of 16-foot wide alley right-of-way at any time in the foreseeable future. Whether or not this area would need to be "reserved" for potential city utility services access in this location will need to be identified and addressed by the Public Works Department.

Ms. Tomczak's request does not seem to place the City into any compromised position, since it does not appear that the City will at any time develop this property into a functional right-of-way, save for the possible utility access protections referenced above.

Procedurally, this right-of-way would need to be vacated prior to conducting any potential sale of these lands.

Initially, the City will have to determine whether or not it is willing to convey or sell this property to Ms. Tomczak; if so, a purchase price will need to be arrived at.

Typically in these situations, when such a conveyance is approved, the right-of-way in question will usually be "split in half" with one-half of the subject property offered to each of the adjacent property owner(s). In this instance, other than existing rights-of-way, the only additional property owner potentially affected is United Taconite, LLC, the title holder of PIN 040-0080-02210 to the north and west of the subject property. This approximately 13.7 acre parcel is either undeveloped or consists of legacy overburden from earlier mining

operations, and has no apparent access to it, nor are there any thoroughfares running through it.

It is unknown, although not apparently likely, that United Taconite would have any interest in acquiring the north 8' (one-half) of the width of this right-of-way.

Should this initiative move forward, the vacation process would require a public hearing (by the City Council), and subsequent action by resolution of the City Council. Vacation requirements are contained in Mn Statutes 412.851, and the City could be assisted in this process by the Zoning Department and/or the City Engineer –

The City Engineer is researching the administrative mechanism, if any, for conveying the entire width of this right-of-way (16 feet) to any one particular property title holder, with preliminary indications that this action may be achievable.

Ms. Tomczak's request also references *"I will pay BenchMark up to \$1,000 to replace the survey stakes from the original survey to mark the property line, to end the dispute between A.T and R.P. properties (if both parties would agree)"* – please note that the Zoning Administrator does not identify that portion of the request to be City-related, and advises that this should be managed as a private matter between the two property owners.

It will be necessary, however, for the City (likely through the City Engineer) to describe the property boundaries considered in any potential conveyance. It appears that this will be fairly straightforward since the property being requested for conveyance is limited to the existing boundaries of the existing right-of-way (approximately 16 feet wide by 136 feet long).

Typically, all costs associated with describing a property under consideration for conveyance, and costs related to the conveyance itself and meeting applicable requirements and actions (such as filing and recording fees), are reasonably expected to be borne by the requesting party.

In summary, the City should first determine whether it is willing to accommodate the desired request, and, if so, determine the property boundaries and establish a selling price. Subsequent to that, the formal process of moving forward with vacating the property and offering it for sale and conveyance to a private individual may commence.

Thank you, and do not hesitate to contact me at your convenience should I be able to offer additional information -

Workshop Agenda Item 4

City of Eveleth

City Council Meeting

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**CITY OF EVELETH
DATA PRACTICES POLICY FOR MEMBERS OF THE PUBLIC**



Your Right to See/Access Public Data

The Government Data Practices Act (Minnesota Statutes, Chapter 13) presumes that all government data are public unless a state or federal law says the data are not public. Government data means all recorded information a government entity has, including paper, email, flash drives, CDs, DVDs, photographs, etc.

The Government Data Practices Act also provides that this government entity must keep all government data in a way that makes it easy for you, as a member of the public, to access public data. You have the right to look at (inspect), free of charge, all public data that we keep. You also have the right to get copies of public data. The Government Data Practices Act allows us to charge for copies. You have the right to look at data, free of charge, before deciding to request copies.

How to Request Public Data

You can ask to look at (inspect) data at our offices, or ask for copies of public data that we keep. Data requests must be in writing and should be on the City's Data Request Form and must be mailed or emailed to the City's Data Practices Compliance Official ("DPCO") or another appropriate designee listed in the Data Practices Contacts on page 4. If you have any questions about making a data request, contact our DPCO.

Your request should:

- Say that you are making a request for public data under the Government Data Practices Act (Minnesota Statutes, Chapter 13).
- Include whether you would like to inspect the data, have copies of the data, or both.
- Provide a clear description of the data you would like to inspect or have copied.

You are not required to identify yourself or explain the reason for your data request. However, you may need to provide us with some personal information for practical reasons (for example: if you want us to mail copies to you, you need to provide us with an address or P.O Box). If we do not understand your request and have no way to contact you, we cannot respond to your request.

How Will We Respond to Your Data Request

Upon receiving your data request, we will review it and work to process it.

- We may ask you to clarify what data you are requesting.
- If we do not have the data, we will notify you in writing as soon as reasonably possible.
- If we have the data, but we are not allowed under the governing law to give it to you, we will notify you in writing as soon as reasonably possible and identify the specific law that prevents us from providing you with the data.
- If we have the data, and the data are public, we will respond to your request appropriately and promptly, within a reasonable amount of time by doing one of the following:
 - Arrange a date, time, and place for you to inspect data at our offices, without charge, if your request is to look at/inspect the data, or
 - Tell you the amount you owe for copy costs, and then provide you with copies of the data as soon as reasonably possible after you pay for them. You may choose to pick up your copies, or we will mail or email them to you. We will provide electronic copies

(such as email or CD-ROM) upon request, if we keep the data in that format and we can reasonably make a copy.

Information about copy charges is on page 8.

We also will arrange for you to prepay for the copies.

- Response time may be impacted by the size and/or complexity of your request, and also by the number of requests you make in a given period of time. Requests by data subjects for access to data about themselves are governed by Minnesota Statute 13.04 and are subject to the specific response timelines set forth in that statute.
- If you do not arrange to inspect the data or pay for the copies within 15 business days after we tell you the data are ready, we will conclude that you no longer want the data and will consider your request closed.

If you do not understand some of the data (technical terminology, abbreviations, or acronyms), please tell the person who provided the data to you. We will give you an explanation if you ask.

The Data Practices Act does not require us to create or collect new data in response to a data request, or to provide data in a specific form or arrangement if we do not keep the data in that form or arrangement. For example, if the data you request are on paper only, we are not required to create electronic documents to respond to your request. If we agree to create data in response to your request, we will work with you on the details of your request, including cost and response time.

We are also not required to respond to questions that are not about your data requests, or requests for government data.

Requests for Summary Data

Summary data are statistical records or reports created by removing identifying information about individuals from entirely private or confidential data. We will create summary data if you request it in writing and pre-pay for the cost of creating the data.

You may use the City's Data Request Form to request summary data. We will respond to your request within ten business days with the data or details of when the data will be ready and how much we will charge you.

Data Practices Contacts

Responsible Authority

Pat Oman
City Administrator
413 Pierce Street
Eveleth, MN 55734
Tel: 218-744-4444
Fax: 218-742-9626
Email: poman@eveleth.gov

Data Practices Compliance Official

Pat Oman
City Administrator
413 Pierce Street
Eveleth, MN 55734
Tel: 218-744-4444
Fax: 218-742-9626
Email: poman@eveleth.gov

Data Practices Designee(s)

For questions or data requests relating to data maintained by a specific Department within the City.

- **General City and Public Utilities Data Requests**

Pat Oman
City Administrator
413 Pierce Street
Eveleth, MN 55734
Tel: 218-744-4444
Fax: 218-742-9626
Email: poman@eveleth.gov

- **Police Department - Law Enforcement Data Requests**

Deputy Chief Brian Ness
Police Department
415 Pierce Street
Eveleth, MN 55734
Tel: 218-744-7561
Fax: 218-742-9626
Email: nessb@evelethpd.gov

Copy Costs – When You Request Public Data

This government entity charges members of the public for copies of government data. These charges are authorized under Minnesota Statutes, section 13.03, subdivision 3(c).

You must pay for the copies before we will give them to you.

If possible, and upon request, we will provide you with an estimation of the total cost of supplying copies.

- **For 100 or Fewer Paper Copies – 25 cents per page**

100 or fewer pages of black and white, letter or legal-size paper copies cost 25¢ for a one-sided copy, or 50¢ for a two-sided copy.

- **Most Other Types of Copies – Actual cost**

The charge for most other types of copies, when a charge is not set by statute or rule, is the actual cost of searching for and retrieving the data, and making the copies or electronically transmitting the data (e.g. sending the data by email).

In determining the actual cost of making copies, we will include in employee time, the cost of the materials onto which we are copying the data (paper, CD, DVD, etc.), and mailing costs (if any). If your request is for copies of data that we cannot copy or reproduce ourselves, such as photographs, we will charge you the actual cost we must pay an outside vendor for the copies.

The cost of employee time (hourly rate) to search for data, retrieve data, and make copies will be calculated based on the wages/salary (may include benefits) of the lowest-paid entity employee who could complete the task.

Notwithstanding the foregoing, if, because of the subject matter of your request, it is not reasonably possible for a lower-paid employee to search for and retrieve the data, the City may calculate the search and retrieval portion of the copy charge based on the wages or salary of the employee who is reasonably required to complete the task.

**CITY OF EVELETH
DATA PRACTICES POLICY FOR DATA SUBJECTS**

What is a “Data Subject”?

When government has information recorded in any form (paper, hard drive, voicemail, video, email, etc.), that information is called “government data” under the Government Data Practices Act (Minnesota Statutes, Chapter 13). When we can identify you in government data, you are the “data subject” of that data. The Data Practices Act gives you, as a data subject, certain rights. This policy explains your rights as a data subject, and tells you how to request data about you, your minor child, or someone for whom you are the legal guardian.

When the City Has Data about You – Classification of Data

The City has data on many people, such as employees, job applicants, vendors, among many others. We can collect and keep data about you only when we have a legal purpose to have the data. The City must also keep all government data in a way that makes it easy for you to access data about you.

Government data about an individual have one of three “classifications.” These classifications determine who is legally allowed to see the data. Data about you are classified by state law as public, private, or confidential. Here are some examples:

1. **Public data:** The Data Practices Act presumes that all government data are public unless a state or federal law says that the data are not public. We must give public data to anyone who asks. It does not matter who is asking for the data or why the person wants the data.

The following are examples of public data about you that we might have:

*The names of City government employees.
Your name on an application for a license from the City.*

2. **Private data:** We cannot give private data to the general public, but you have access when the data are about you. We can share your private data with you, with someone who has your permission, with our government entity staff whose job requires or permits them to see the data, and with others as permitted by law or court order.

The following is an example of private data about you that we might have:

Social Security numbers.

3. **Confidential data:** Confidential data have the most protection. Neither the public nor you can get access even when the confidential data are about you. We can share confidential data about you with our government entity staff who have a work assignment to see the data, and to others as permitted by law or court order.

The following is an example of confidential data about you:

The identity of the subject of an active criminal investigation.

Your Rights Under the Government Data Practices Act

As a data subject, you have the following rights.

- **Access to Your Data**

You have the right to look at (inspect), free of charge, public and private data that we keep about you. You also have the right to get copies of public and private data about you. The Government Data Practices Act allows us to charge for copies. You have the right to look at data, free of charge, before deciding to request copies.

Also, if you ask, we will tell you whether we keep data about you and whether the data are public, private, or confidential.

- **Access to Data on Minor Children**

As a parent, you have the right to look at and get copies of public and private data about your minor children (under the age of 18). As a legally appointed guardian, you have the right to look at and get copies of public and private data about an individual for whom you are appointed guardian.

Minors have the right to ask us not to give data about them to their parent or guardian. If you are a minor, we will tell you that you have this right. We will ask you to put your request in writing and to include the reasons that we should deny your parents access to the data. We will make the final decision about your request based on your best interests.

- **When We Collect Data from You**

When we ask you to provide data about yourself that are not public, we must give you a notice called a Tennessean warning. The notice controls what we do with the data that we collect from you. Usually, we can use and release the data only in the ways described in the notice.

We will ask for your written permission if we need to use or release private data about you in a different way, or if you ask us to release the data to another person. This permission is called informed consent. If you want us to release data to another person, you must use the informed consent form we provide.

- **Protecting your Data**

The Data Practices Act requires us to protect your data. We have established appropriate safeguards to ensure that your data are safe.

In the unfortunate event that we determine a security breach has occurred and an unauthorized person has gained access to your data, we will notify you as required by law.

- **When your Data are Inaccurate and/or Incomplete**

You have the right to challenge the accuracy and/or completeness of public and private data about you. You also have the right to appeal our decision. If you are a minor, your parent or guardian has the right to challenge data about you.

How to Make a Request for Your Data

You can ask to look at (inspect) data at our offices, or ask for copies of data the City keeps about you, your minor children, or an individual for whom you have been appointed legal guardian.

Data requests must be in writing should be on the City's Data Request Form and must be mailed or emailed to the City's Data Practices Compliance Official ("DPCO") or another appropriate designee listed in the Data Practices Contacts in this policy. If you have any questions about making a data request, contact our DPCO.

Your request should:

- Say that you are making a request as a data subject, for data about you (or your child, or person for whom you are the legal guardian), under the Government Data Practices Act (Minnesota Statutes, Chapter 13).
- Include whether you would like to inspect the data, have copies of the data, or both.
- Provide a clear description of the data you would like to inspect or have copied.
- Provide proof that you are the data subject or data subject's parent/legal guardian.

We require proof of your identity before we can respond to your request for data. If you are requesting data about your minor child, you must show proof that you are the minor's parent. If you are a legal guardian, you must show legal documentation of your guardianship. Please see the Standards for Verifying Identity in this policy. If you do not provide proof that you are the data subject, we cannot respond to your request.

How We Respond to a Data Request

Upon receiving your data request, we will review it and work to process it.

- We may ask you to clarify what data you are requesting.
- We will ask you to confirm your identity as the data subject.
- If we do not have the data, we will notify you in writing within 10 business days of your request.
- If we have the data, but the data are confidential or not public data that are not about you, we will notify you within 10 business days and identify the law that prevents us from providing you with the data.
- If we have the data, and the data are public or private data about you, we will respond to your request within 10 business days, by doing one of the following:
 - Arrange a date, time, and place for you to inspect data at our offices, without charge, if your request is to look at/inspect the data, or
 - Provide you with copies of the data within 10 business days. You may choose to pick up your copies, or we will mail or fax them to you. We will provide electronic copies (such as email or CD-ROM) upon request if we keep the data in electronic format.

Information about copy charges is on page 8.

We also will arrange for you to prepay for the copies.

- After we have provided you with your requested data, we do not have to show you the same data again for 6 months unless there is a dispute about the data or we collect or create new data about you.

If you do not understand some of the data (technical terminology, abbreviations, or acronyms), please tell the person who provided the data to you. We will give you an explanation if you ask.

The Data Practices Act does not require us to create or collect new data in response to a data request, or to provide data in a specific form or arrangement if we do not keep the data in that form or arrangement. For example, if the data you request are on paper only, we are not required to create electronic documents to respond to your request. If we agree to create data in response to your request, we will work with you on the details of your request, including cost and response time.

In addition, we are not required to respond to questions that are not about your data requests, or that are not requests for government data.

Data Practices Contacts

Responsible Authority

Pat Oman
City Administrator
413 Pierce Street
Eveleth, MN 55734
Tel: 218-744-4444
Fax: 218-742-9626
Email: poman@eveleth.gov

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- **Police Department - Law Enforcement Data Requests**

Deputy Chief Brian Ness
Police Department
415 Pierce Street
Eveleth, MN 55734
Tel: 218-744-7561
Fax: 218-742-9626
Email: nessb@evelethpd.gov

Body-Worn Camera Data

Data collected by law enforcement officers using body-worn cameras are classified and released in accordance with Minnesota Statutes section 13.82, subdivision 31.

Body-worn camera data are generally classified as private data on individuals, subject to specific statutory exceptions that make certain data public. Portions of body-worn camera data may be subject to redaction prior to release to protect not public data.

Requests for access to body-worn camera data, including requests by data subjects, will be processed in accordance with the Government Data Practices Act and applicable law enforcement data provisions.

Copy Costs – Data Subjects

This government entity charges data subjects for copies of government data. These charges are authorized under Minnesota Statutes, section 13.04, subdivision 3.

You must pay for the copies before we will give them to you.

If possible, and upon request, we will provide you with an estimation of the total cost of supplying copies.

Actual Cost of Making the Copies

We will charge the actual cost of making copies for data about you. In determining the actual cost of making copies, we include the employee time to create and send the copies, the cost of the materials onto which we are copying the data (paper, CD, DVD, etc.), and mailing costs such as postage (if any). If your request is for copies of data that we cannot copy or reproduce ourselves, such as photographs, we will charge you the actual cost we must pay an outside vendor for the copies.

The cost of employee time (hourly rate) to search for data, retrieve data, and make copies will be calculated based on the wages/salary (may include benefits) of the lowest-paid entity employee who could complete the task.

Notwithstanding the foregoing, if, because of the subject matter of your request, we find it necessary for a higher-paid employee to search for and retrieve the data, we will calculate the search and retrieval portion of the copy charge at the higher salary/wage.

Standards for Verifying Identity

The following constitute proof of identity:

- An adult individual must provide a valid photo ID, such as
 - a driver's license
 - a state-issued ID
 - a tribal ID
 - a military ID
 - a passport
 - the foreign equivalent of any of the above

- A minor individual must provide a valid photo ID, such as
 - a driver's license
 - a state-issued ID (including a school/student ID)
 - a tribal ID
 - a military ID
 - a passport
 - the foreign equivalent of any of the above

- The parent or guardian of a minor must provide a valid photo ID and either
 - a certified copy of the minor's birth certificate or
 - a certified copy of documents that establish the parent or guardian's relationship to the child, such as
 - a court order relating to divorce, separation, custody, foster care
 - a foster care contract
 - an affidavit of parentage

- The legal guardian for an individual must provide a valid photo ID and a certified copy of appropriate documentation of formal or informal appointment as guardian, such as
 - court order(s)
 - valid power of attorney

Note: Individuals who do not inspect data or pick up copies of data in person may be required to provide either notarized or certified copies of the documents that are required or an affidavit of ID.

Workshop Agenda Item 5

City of Eveleth
City Council Meeting

February 2, 2026

From: Alan Johnson <alan.johnson@bolton-menk.com>
Sent: Tuesday, January 27, 2026 7:45 AM
To: Pat Oman <poman@eveleth.gov>
Cc: Jerry Rosati <jrosati@eveleth.gov>
Subject: FW: Progress Parkway Project Action Items

Pat,

Here is my comments below in red.



Real People. Real Solutions.



Alan Johnson, PE (MN)
Municipal Practice Leader | Senior Associate
Bolton & Menk, Inc.

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alan.johnson@bolton-menk.com

www.Bolton-Menk.com

□
From: Victor Lund <LundV@StLouisCountyMN.gov>
Sent: Thursday, January 8, 2026 10:52 AM
To: Pat Oman <poman@eveleth.gov>
Cc: Jerry Rosati <jrosati@evelethmn.com>; Alan Johnson <alan.johnson@bolton-menk.com>; Eric Fallstrom <FallStromE@StLouisCountyMN.gov>; Ben Lodin <blodin@sambatek.com>; Matt Seitzer <mseitzer@sambatek.com>
Subject: Progress Parkway Project Action Items

*** WARNING: This email is from outside the company. Proceed with Caution***

Good Morning, Pat,

In an effort to collaborate and accommodate the City of Eveleth's future plans and needs, St. Louis County and the City (Jackie, Jerry, Alan and Mayor Roen) met in October to outline several action items

that are needed for the Progress Parkway project development to avoid negative impacts to project schedule. We are now at a point where the project construction limits are about to be finalized so that we can begin the right-of-way acquisition and permitting processes. The County's desire is to have a complete PS&E package (plans, specifications and engineer's estimate) along with all right-of-way and permits acquired by the end of this year (2026) so the project is ready for construction in 2027 if funding is secured. A "shovel ready" project will also help with procurement of funding.

I've outlined the following open action items that we discussed back in October. Please let me know whether you are able to follow up on each of these items by January 23 and if there is anything further the County can do to help expedite your decisions. If you cannot accommodate this timeframe, let me know and we will explore how to resolve together.

- ACTION: The City will provide decisions/input on trail lighting and bench locations/amenities along Progress Parkway. The project can pay for the lighting system (no cost to the City), but the City would need to accept ownership/maintenance of the lighting system. The project can also pay for construction of concrete pads to support benches/amenities, but the City would need to furnish/install the benches/amenities. Jackie was working through this. I believe she was planning to light the trail for safety and to create a safer feel. They have shorter trail lighting poles which can be used for this or street lights which will light both the road and trail but leave dark spots. In my opinion a smaller pole is more practical for safety and comfort in the dark, however it will cost much more in the long haul for electric costs and replacement. I also believe she had provided a map previously to the council showing approximate bench locations. City would provide the benches, but the county would provide the concrete pads. I do think there was around a dozen starting at the Fayal Pond area going up to the new progressparkway road alignment and then again back to the new culedesac.
- ACTION: The City will provide information about the existing and proposed lift station at Station 44 Road. The project can pay for the relocation of this lift station, but we need details for the project. Is this lift station still needed? If yes, same size? What is an acceptable alternative location(s)? Who will design the new lift station? We provided a proposal to do this. It common that any city items be done by engineer for the city and are paid for by SLC. We discussed this a few times. I got you and Jerry a proposal. A small amount of embitterment will be required, and the city may have to pick up them costs.
- ACTION: The City will provide information about any future land development sites along Progress Parkway that are not feasible to treat water onsite, as well as related new impervious area for consideration of shared stormwater treatment with the County project. If no information is available, St. Louis County will run with using stormwater treatment ponds that are sized to serve the roadway only. I got the locations of Wetlands and related preliminary work in the past 2 weeks, we will begin to look at the site layouts and to get these onto a map to create a concept of the sites and locations..... I spoke with Bob Streetar and plan to have something around March.
- ACTION: The City will confirm whether there is any desire to participate in the project to construct an improved city street on the alignment of the existing utility road behind the Super 8. This improved city street would connect Industrial Park Dr (CSAH 149) and Progress Parkway (CSAH 142). The project will pay for a minimalistic connection to the existing utility road so the City has access to/from the utility road and Progress Parkway. The question is if the City wants to construct an improved city street. The cost of this improved city street would be the responsibility of the City. If we utilize a minimalistic connection, the City can always construct an improved city street at a later date. Under this scenario, perhaps there should be a gate to prevent traffic on this utility road? I agree we don't need a decision on this right now, it will be a utility corridor in the new

road plan when we get the alignment, we can confirm that. But this decision is a cost decision and can be done in the future as well.

One other item for the City to keep in mind...

- ACTION: The City will request a funding extension related to their city utilities along Progress Parkway to at least 2031 so the funds are not endangered.

We would be happy to schedule another meeting ASAP if that would be helpful to resolve these action items. Let me know.

Please provide a response to these action items by January 23.

Thanks!

Vic

Victor Lund, PE, PTOE | Traffic Engineer
St. Louis County Public Works Department.
Office: 218-625-3873 | **Main:** 218-625-3830
[4787 Midway Rd | Duluth, MN 55811](mailto:lundy@stlouiscountymn.gov)
lundy@stlouiscountymn.gov
www.stlouiscountymn.gov
[St. Louis County Traffic Engineering](#)



AGENDA
Eveleth City Council Meeting
5:30 p.m., Monday, February 2, 2026
Council Chambers, City Hall, Eveleth, MN

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES

1. Minutes of City Council Workshop Meeting January 21, 2026
2. Minutes of City Council Meeting January 21, 2026

D. APPROVAL OF AGENDA

E. PUBLIC COMMENT

F. APPOINTMENTS/PRESENTATIONS

G. CONSENT AGENDA

1. Approval of Payroll – January 10-24, 2026
2. Approval of Claims – January 2026

H. PUBLIC HEARINGS – None

I. UNFINISHED BUSINESS – None

J. NEW BUSINESS

- 1) Accept Donation from Bonnie McDowell to the K-9 Unit
- 2) Accept the Resignation of Austin Miller from the Eveleth Fire Department
- 3) Accept the Resignation of Jared Montgomery from the Eveleth Ambulance Service
- 4) Approve Alice Location Land Licenses for Altobelli & Peterson Construction, Sleeves Sportsmans Bar Inc., and OSI Environmental, Inc.
- 5) Consider Authorizing City Engineer to Proceed with Design Services for the Station 44 Lift Station and Addition Design Services
- 6) Consider Purchase of a Sulzer 5hp Pump for the Holding Pond Return
- 7) Approve the City of Eveleth Data Practices Policy

- 8) Authorize Responses to Progress Parkway Action Items
- 9) Authorize Additional Purchases, Establish Fees, Schedules for Community Center
- 10) Authorize City Council to Enter into Closed Session per 13D.05Subdivision3c3 to develop or consider offers or counter offers for the purchase or sale of real or personal property, Parcel 44.

K. COUNCIL PRESENTATIONS/COMMITTEE REPORTS

Board & Liaison Updates

L. ADMINISTRATIVE PRESENTATIONS

Police Chief
Public Works Director
City Engineer
Clerk-Administrator

M. ADJOURN

Agenda Items C.1-C.2

City of Eveleth

City Council Meeting

February 2, 2026

MINUTES
Eveleth City Council Workshop
Wednesday, January 21, 2026
Council Chambers, City Hall, Eveleth, MN
4:00 p.m.

Councilor Jim Perpich, Absent
Councilor John Rauzi, Present
Councilor Brian Lillis, Present
Councilor Joseph Koivunen, Present
Mayor Adam Roen, Present

Also present: City Administrator Pat Oman; Deputy City Clerk Stephanie Friebe; Public Works Director Jerry Rosati; Police Chief Jesse Linde; Alan Johnson, Bolton & Menk Engineering

Mayor Roen called the meeting to order at 4:00 p.m.

1. Discuss West Eveleth Force Main Project

Public Works Director Rosati reported that the City has received funding from CDBG and the IRRRB. City Engineer Alan Johnson would like to get this project out for bids with the hope of beginning the work this summer.

2. Discuss Zamboni Wrap

Public Works Director Rosati reported that AnderSigns will allow the City to finish wrapping the second Zamboni this summer while honoring the original price.

3. Discuss Hockey Boards

Director Rosati reported that the company supplying the hockey rink boards has agreed to install the boards this summer and will honor the original price. Rosati said the Council will need to make a decision on the placement of the rink.

The Council had previously discussed placing the rink on the old junior high school property, at least temporarily. Plans for electricity and lights at the site need to be determined.

Director Rosati suggested the Council could consider a daytime rink until final placement of the rink can be determined. This would eliminate the need to install lights around the rink at this time.

Councilor Lillis suggested the City consider vacating Roosevelt Avenue. Roosevelt Avenue is currently separating two pieces of real estate. Lillis proposed this section of property could

be worked into the land use plan. Mayor Roen said a temporary basketball court could be set up at the Roosevelt section that currently divides the two properties.

Mayor Roen would like further discussion of the rink added to the February workshop meeting. Director Rosati will provide estimated costs for installing electricity to the Council.

4. Discuss Rink Attendant

Public Works Director Rosati has been contacted by individuals interested in working as attendants for the West Eveleth rink.

5. Data Practices Policy

City Administrator Pat Oman reported that the City Attorney is reviewing the draft of a City Data Practices Policy. Oman hopes to have this on the agenda at the Council Meeting in February.

6. Discuss School Redevelopment Property and Community Center Project

City Engineer Alan Johnson distributed a map for the Council to review of the school property. Mayor Roen, City Engineer Johnson, City Administrator Pat Oman and Developer Krause Anderson met to discuss the former school property.

Adam Roen addressed the Council as the Independent Contract Coordinator for the Community Center. Roen distributed a list of items to purchase for the Community Center to include:

Indoor signage	\$1,400 (AnderSigns)
Office chair, tables/chairs & table dollies	\$5,955 (Uline)
Chairs	\$4,400 (Walmart)
Additional amount for Bouncy Houses	\$ 600
Fridge, Freezer, Stove	\$2,200 (Keenans)
Numerous misc. items for building	\$800 to \$1,000

Discussion took place on hours for the Community Center and the amount to charge for renting the facility. Applications have been received and interviews will be scheduled for the Gym Attendant position. An Eveleth Community Center survey will be sent out in the next utility bill. The building (first and second floor) has been cleaned. Roen will inquire with the cleaning company to see if they would be willing to clean on Mondays. The cleaning schedule may be reevaluated in the future depending on use of the facility.

Roan distributed a quotation from Q Manufacturing for signage and door handles. All of these items would be hockey themed. The Council will discuss this at a future workshop meeting.

7. Discuss Easement Agreement with St. Louis County for Progress Parkway Corridor

St. Louis County is requesting an easement for City owned property. The placement of a road for the second roundabout design needs to be moved due to artifacts found at the site. The easement would allow the County to move forward with the project.

8. Other Items

City Administrator Oman would like Zoning Administrator Tony Jeffries to work on the request by Annamae Tomczak to vacate the alley adjoining her property at 809 Douglas Avenue.

The meeting adjourned at 5:24 p.m.

DRAFT

MINUTES
Eveleth City Council Special Meeting
(Regular Meeting Rescheduled from January 19, 2026, due to Holiday)
5:30 p.m., January 21, 2026
Council Chambers, City Hall, Eveleth, MN

A. CALL TO ORDER

Mayor Roen called the meeting to order at 5:30 p.m.

B. ROLL CALL

Councilor Jim Perpich, Absent
Councilor John Rauzi, Present
Councilor Brian Lillis, Present
Councilor Joseph Koivunen, Present
Mayor Adam Roen, Present

Also present: City Administrator Pat Oman; Deputy City Clerk Stephanie Friebe; Public Works Director Jerry Rosati; Police Chief Jesse Linde; Alan Johnson, Bolton & Menk Engineering; EMS Supervisor Therese Elverum

C. APPROVAL OF MINUTES

Motion by Councilor Rauzi, second by Councilor Lillis to approve the following minutes:

- 1. Minutes of City Council Workshop Meeting held January 5, 2026; and*
- 2. Minutes of City Council Meeting held January 5, 2026.*

Ayes – All.

D. APPROVAL OF AGENDA

Motion by Councilor Koivunen, second by Councilor Lillis to approve the agenda. Ayes – All.

E. PUBLIC COMMENT

None.

F. APPOINTMENTS/PRESENTATIONS

None.

G. CONSENT AGENDA

1. Approval of Payroll – January 1-9, 2026 in the amount of \$103,090.45

Motion by Councilor Rauzi, second by Councilor Koivunen to approve the Consent Agenda. Ayes – All.

H. PUBLIC HEARINGS

None.

I. NEW BUSINESS

1. Consider Request from Roller Underground to Rent the Hippodrome for Practice and to Host Competition in 2026

Motion by Councilor Lillis, second by Councilor Rauzi to approve the following request from Roller Underground to rent the Hippodrome for practice and host competition in 2026 to include:

- *Hippodrome rental for practices at \$50 per practice (Mondays and Thursdays, 6:00 to 8:00 p.m.);*
- *Use of small closet in the Hippodrome for storage of league supplies;*
- *Hippodrome rental for closed scrimmages at \$50 per scrimmage; and*
- *Hippodrome rental for bouts open to the public at \$250 per bout.*

Ayes – All.

2. Accept Boreal Waters Community Foundation Anonymous Fund Grant

Motion by Councilor Koivunen, second by Councilor Rauzi to accept the Boreal Waters Community Foundation Anonymous Fund Grant and adopt Resolution No. 2026-03, “Resolution Accepting Library Donation (Anonymous Fund for Unrestricted, Boreal Waters Community Foundation).” Ayes – All.

City Administrator Oman said he will be relying on Eveleth Library Director Mary Ellen Higgins to take the initiative on ways to use the \$5,000 grant.

3. Application to Conduct Excluded Bingo, Knights of Columbus Council 2583, 301 Adams Avenue

Motion by Councilor Rauzi, second by Councilor Lillis to approve Application to Conduct Excluded Bingo, Knights of Columbus Council 2583, 301 Adams Avenue. Ayes – All.

4. Application for Exempt Permit from Sturgeon River Chapter of MN Deer Hunters Association, Curl Mesabi Range Recreation Civic Center, 901 Hat Trick Avenue, September 19, 2026

Motion by Councilor Rauzi, second by Councilor Koivunen to approve Application for Exempt Permit from Sturgeon River Chapter of MN Deer Hunters Association, Curl Mesabi Range Recreation Civic Center, 901 Hat Trick Avenue, September 19, 2026. Ayes – All.

5. Authorize Out of Town Training Request for City of Eveleth Police Chief to Attend 2026 Executive Training Institute Conference in St. Cloud, MN on April 13 – 16, 2026

Motion by Councilor Lillis, second by Councilor Koivunen to authorize out of town training request for Eveleth Police Chief to Attend 2026 Executive Training Institute Conference in St. Cloud, MN on April 13 – 16, 2026. Ayes – All.

6. Authorize Signing of Cooperative Agreement for 2026 & 2027 Curb & Sidewalk Repairs

Motion by Councilor Koivunen, second by Councilor Rauzi to authorize signing of Cooperative Agreement for 2026 & 2027 Curb & Sidewalk Repairs. Ayes – All.

The Cooperative Agreement with St. Louis County provides the City with funding for up to \$15,000 from the County towards curb and sidewalk repairs.

7. Approve Resolution Accepting Office of Emergency Medical (OEM) Services Grant

Motion by Councilor Koivunen, second by Councilor Lillis to adopt Resolution No. 2026-04, “Resolution Accepting Office of Emergency Medical (OEM) Services Grant.” Ayes – All.

8. Authorize Consultant Services Contract with Abdo

Motion by Councilor Rauzi, second by Councilor Koivunen to authorize Consultant Services Contract with Abdo. Ayes – All.

City Administrator Oman clarified that the services with Abdo would be done to get things in place for the audit. Communications will be done by phone and internet. No onsite services will be provided.

9. Authorize Additional Purchases for Community Center

Motion by Councilor Lillis, second by Councilor Koivunen to authorize additional purchases for the Community Center in an amount not to exceed \$15,000. Ayes – Rauzi, Lillis, Koivunen; Abstain – Roen (due to conflict of interest). Motion carried.

The Council discussed the purchase of the following items for the Community Center at the workshop meeting: indoor signage; office chair, tables/chairs & table dollies; additional funds for bouncy houses; fridge, freezer, stove; other misc. items for building.

10. Authorize the Hiring of Community Center Attendants

Motion by Councilor Rauzi, second by Councilor Koivunen to authorize the City Administrator and Public Works Director to hire attendants for the Community Center. Ayes – Rauzi, Koivunen, Lillis; Abstain – Roen (due to conflict of interest). Motion carried.

11. Authorize the Hiring of Part-time Library Clerks

Motion by Councilor Koivunen, second by Councilor Lillis to approve hiring Mallory Maki and Kya Huewe for the Part-time Library Clerk position. Ayes – All.

12. Resignation of Bruce Stanaway from the Golf Course Commission

Motion by Councilor Koivunen, second by Councilor Rauzi to approve resignation of Bruce Stanaway from the Golf Course Commission and to send him a letter of appreciation for his service. Ayes – All.

13. Easement Agreement with St. Louis County for Progress Parkway Corridor

Motion by Councilor Rauzi, second by Councilor Lillis to approve the Easement Agreement with St. Louis County for Progress Parkway Corridor. Ayes – All.

Mayor Roen explained that the goal is to create another pathway to get to the school and to develop industrial businesses in Eveleth. Roen said that County Commissioner Keith Nelson has been a great help to the City. Councilor Lillis said cooperating with St. Louis County on this project will benefit both the City and County.

14. Identify Eveleth Projects for Regional Brownfields Grant Application

Motion by Councilor Rauzi, second by Councilor Koivunen to approve moving forward with the Alice Location as the priority for the Regional Brownfields Grant Application. Ayes – All.

15. Resignation of Police Officer

Motion by Councilor Lillis, second by Councilor Koivunen to approve the resignation of Police Officer Jeffrey Leffler effective January 30, 2026; to send him a letter of appreciation for his service; and to authorize the Police Chief to move forward with filling the vacant position. Ayes – All.

16. Schedule the Next Town Hall Meeting

Motion by Councilor Rauzi, second by Councilor Lillis to schedule the next Town Hall Meeting for Wednesday, February 25, 2026 at 5:30 p.m. at the Eveleth Auditorium. Ayes – All.

K. COUNCIL PRESENTATIONS/COMMITTEE REPORTS

Councilor Koivunen reported on the last Airport Authority meeting. The new loader and plow truck are in use.

Councilor Lillis indicated the HRA met earlier today to discuss routine business.

Councilor Rauzi reported that the EDA met to resolve an issue with the elevator at Lincoln Place Apartments.

Mayor Roen reported that he, along with City Administrator Oman, met with the IRRRB to discuss the grocery store at the former IGA. Oman reported that the real estate agreement was approved at a previous EDA meeting and the City now owns the property. The IRRRB will be the funding source for rehabbing the building. The City must pay to have the work done and will be reimbursed by IRRRB. The EDA will be meeting to develop a strategy for the grocery store project. Roen thanked the community for their patience. He said most of the progress will come this spring.

Mayor Roen attended the recent Joint Cable TV Board Meeting. He said the change in time to noon has been successful in getting a quorum for the meetings. Roen would like to see if there is a way to have more information from the City of Eveleth posted on Channel 12.

L. ADMINISTRATIVE PRESENTATIONS

Public Works Director – Director Rosati said he will be compiling a list of equipment to go on auction this summer.

Clerk-Administrator – Administrator Oman will be meeting with Public Works Director Rosati and City Engineer Johnson to discuss requests from St. Louis County for the Progress Parkway development.

M. ADJOURN

The meeting adjourned at 6:25 p.m.

Consent Agenda Items

City of Eveleth

City Council Meeting

February 2, 2026



MEMORANDUM

TO: Mayor & City Council
FROM: Pat Oman, City Administrator
DATE: January 30, 2026
SUBJECT: Approval of Payroll – January 10-24, 2026

January 10-24, 2026	\$164,384.05
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Agenda Item I.1

City of Eveleth

City Council Meeting

February 2, 2026

CITY OF EVELETH, MINNESOTA

RESOLUTION NO. 2026-xx

ACCEPTING DONATION FOR K-9 UNIT

BE IT RESOLVED by the City Council of Eveleth, Minnesota as follows:

WHEREAS, the City of Eveleth has received the following donation for the City's K-9 unit:

\$100.00 Bonnie McDowell

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Eveleth authorizes the receipt of this donation.

The foregoing resolution, offered by Councilor Rauzi, and on his motion, supported by Councilor Lillis was declared carried on the following vote:

Voting Aye:

Voting Nay:

Absent:

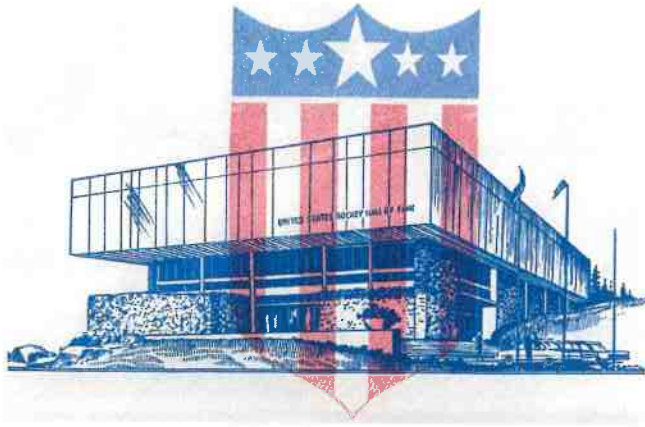
ADOPTED by the City Council of the City of Eveleth this 2nd day of February, 2026.

Adam Roen, Mayor

Attest:

Pat Oman
City Clerk/Administrator

Approved: February 2, 2026
Published: February xx, 2026



Eveleth Police Department

415 Pierce Street
Eveleth, MN 55734

Phone (218) 744-7560

Fax (218) 742-9630

Email: lindej@evelethpd.gov

JESSE J. LINDE, CHIEF OF POLICE

"Home of the United States Hockey Hall of Fame Museum"

DATE: January 23, 2026
TO: Honorable Mayor & City Councilors
FROM: Chief Jesse J. Linde
RE: K-9 Donation

Honorable Mayor & Councilors,

Bonnie McDowell of Fayal Township would like to make a donation in the amount of \$100.00 towards our K-9 Unit, to help offset costs. We would like to thank Bonnie for her continued support and all of our other donators who have helped make our K-9 Unit a great success.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jesse Linde".

Jesse J. Linde
Chief of Police

Agenda Item I.2

City of Eveleth

City Council Meeting

February 2, 2026

From: Chief Spurlin <chiefspurlin@eveleth.gov>
Sent: Monday, January 26, 2026 2:24 PM
To: Pat Oman <poman@eveleth.gov>
Subject: Fw: Austin Miller Resignation

Chief Guy Spurlin
Eveleth Fire Department

From: Austin Miller <austin.miller32394@gmail.com>
Sent: Monday, January 26, 2026 2:16 PM
To: Chief Spurlin <chiefspurlin@eveleth.gov>
Subject: Austin Miller Resignation

Chief,

I will be resigning my position at Eveleth Fire Department effective 1 Feb 2026.

Austin Miller
(763) 568-0459

Agenda Item I.3

City of Eveleth

City Council Meeting

February 2, 2026

On Jan 24, 2026, at 14:42, Jared Montgomery <montgomeryjared95@gmail.com> wrote:

Hey Therese,

I wanted to let you know that I've made the difficult decision to step away from the ambulance service for this current season of my life.

This decision wasn't made lightly. Due to a combination of family responsibilities, mental health considerations, and increasing time constraints, I've realized that I need to step back and focus on taking care of these priorities. At this time, I am not able to give the role the level of presence and energy it deserves, and I believe this is the most responsible choice for both myself and family.

I'm grateful for my time here, as well as the people I've had the opportunity to work alongside.

EMS has meant a great deal to me, and this is not a reflection of a lack of care or commitment—just an acknowledgment of where I'm at right now.

I can reimburse the city for the EMS conference.

I'd prefer not to work my upcoming shifts, but I can Honor the 7 Day notice, again I'm sorry to leave, especially during this difficult time.

I plan on staying up to date with my EMT status and hope one day that, I could work as an EMT in the future, even if working for eveleth EMS is not possible for me.

Jared Montgomery.

Agenda Item I.4

City of Eveleth

City Council Meeting

February 2, 2026



MEMORANDUM

TO: Mayor & City Council

FROM: Pat Oman, City Administrator

DATE: January 30, 2026

SUBJECT: Approval of Alice Land Licenses

These are annual land licenses. Staff requests that approval of the Alice Location Land Licenses for Altobelli & Peterson Construction, Sleeves Sportsmans Bar Inc., and OSI Environmental, Inc will include a due date of March 1, 2026, for paying the license fee.

City of Eveleth

LICENSE

THIS LICENSE, made as of the 1st day of January 2026, by and between **City of Eveleth** doing business as **City of Eveleth**, hereinafter called Licensor, and **OSI Environmental Inc.**, hereinafter whether one or more called Licensee, whose address is **300 Fayal Road, Eveleth, MN 55734**.

WITNESSETH

In consideration of the rent to be paid and the agreements herein set forth by Licensee to be performed, Licensor, as to its interest only in the property hereinafter described, does hereby grant to Licensee, License and permission to use and occupy the parcel of land in the County of St. Louis, State of Minnesota, described as follows, to-wit:

A parcel of land as described on Exhibit A. EXCEPT all minerals and mineral rights which parcel of land is hereinafter referred to as “said property” or “said licensed property”.

For the period from the date hereof to December 31, 2026, unless sooner terminated as herein provided. Upon the execution and delivery of this agreement, Licensee shall pay Licensor the sum of \$65 for 2026 as rent. The Licensee is responsible for any personal property taxes due on the land. Rent shall be due by February 1, 2026, paid to the City Clerk/Administrator, City of Eveleth, 413 Pierce Street, Eveleth, Minnesota 55734.

Licensee shall use said property solely for the purpose of parking semi-trucks, and for no other purpose whatsoever. Licensee shall not modify or damage any improvement, structure or equipment of Licensor or of any third party located upon said property.

The following activities on the Property are strictly prohibited: there shall be no disturbance or alteration of soils on the Property of any nature whatsoever, specifically including, but not limited to, grading, excavation, boring, drilling or construction. Except as required as part of the MPCA-approved work plan, there shall be no extraction of ground water from beneath the Property for any purpose and no installation of any wells, borings, trenches or drains which could be used to extract such ground water. There shall be no disturbance, removal or interference with pavement, landscaping, vegetative cover or building surfaces that provide a barrier to infiltration of precipitation or human exposure to residual contamination. Failure of Licensee to comply with the terms and requirements of this paragraph shall constitute grounds for the City to immediately terminate this License, at the City’s discretion.

As conditions of being granted this License and as conditions of any future, potential renewals of this License, Licensee shall keep the leased site clean and orderly. Failure to comply with these

requirements and conditions shall constitute grounds for the City to immediately terminate this License, at the City's discretion.

Any modifications or improvements to the land shall first be approved by the City.

This License is subject to any public or private right-of-way now existing on or over said property, and to any public right-of-way that may hereafter be obtained by lawful proceedings; and the Licensor hereby reserves and shall at all times have the right, without any liability for damages to the Licensee, to grant to any person or corporation rights-of-way over or across the said property for telephone, telegraph, electric light or power purposes or for railways or for water or gas mains, sewers, ditches, highways or other public uses, and upon the grant of any such right this License shall be subject thereto.

This License may be terminated by Licensor by 60 days' written notice to Licensee of termination of this License, except those situations referenced above in which Licensor has the right to terminate this License immediately, at Licensor's discretion. Said notice may be given by delivering the same to Licensee, by leaving said notice with any person of suitable age and discretion at the address of Licensee above given, or by mailing said notice to Licensee at said address by ordinary or certified United States mail, or at such other address as Licensee shall have specified by written notice given to Licensor. Upon the expiration of the time specified in said notice, Licensee shall vacate said property and remove any structures and equipment therefrom, repair any damage to the property caused by Licensee, and leave said property in a neat and orderly condition. If Licensee shall have paid rent for a longer term than it is permitted to occupy said property, and has vacated said property upon the termination or expiration of this License and has kept and performed the agreements contain in this License, Licensor shall upon termination refund to Licensee that proportion of the rent paid by Licensee which the unexpired part of the License term bears to the whole of the License term. Licensee shall be entitled to no other compensation or damages whatsoever by reason of termination of this License. Licensee disclaims any right, title or interest in said property other than that which it has under this License.

If upon termination or expiration, Licensee shall leave upon said property any structures or equipment of Licensee, Licensor shall without further notice become the owner thereof, and at its option may retain the same or may have the same removed, stored or destroyed at the expense of Licensee, and Licensee shall pay the cost of such removal, storage or destruction upon demand.

Licensee agrees that Licensor shall have no liability arising from or based upon any condition of or occurrence upon said property, unless such condition or occurrence is willfully or recklessly caused by Licensor. Licensor shall have no responsibility or liability for the safety of any person or property authorized or allowed by Licensee to be upon said property of Licensor, and all such responsibility and liability shall be borne by Licensee. Licensee releases Licensor from liability arising out of and expressly assumes all existing risks and dangers connected with the occupancy of said property, and all risks and dangers which may hereafter arise, by reason of the past, present or future carrying-on by Licensor, its predecessors, or any other person or corporation of mining, quarrying or like business on, in or under said property or any land or premises adjacent to or in the vicinity thereof, including but not limited to, risks and dangers arising from blasting,

the cracking or caving of the surface or the loss or removal of lateral or subjacent support, the use or diversion of streams or ponds of surface or underground water which may exist upon or affect the condition of said property, and the construction, operation and maintenance of ditches, pipelines, telephone lines, electric transmissions lines, roads and railroads.

Licensee agrees to defend, indemnify and hold harmless Licensor and its officers, agents, and employees from any and all claims, demands and actions made or brought by reason of damage to or destruction of property of others, or injury to or the death of persons, whether due to the negligence of Licensor or the negligence of Licensee or the negligence of third parties, or any combination thereof, or based upon strict liability or any other basis of liability, in any manner arising or alleged to have arisen from any occurrence upon or condition of said property or any improvement, structure or equipment thereon, unless such damage, destruction, injury or death is caused by the willful or reckless conduct of Licensor; and Licensee shall pay all recoveries, costs, experts' fees and attorneys' fees incurred by Licensor in connection therewith.

Licensee further agrees to defend, indemnify and hold harmless Licensor and its officers, agents, and employees, hereinafter in this paragraph referred to as Indemnitees, from and against any and all claims, damages, losses, fines, penalties, liabilities and costs, including response costs, clean-up costs, claims for natural resources damages, and expenses, including attorneys' fees, experts' fees and all other costs and expenses of litigation, which Licensor or any other Indemnitee may suffer or incur or for which Licensor or any other Indemnitee may be held liable, arising out of any and all spills, leaks, releases and discharges in, upon, under or from said real property of any hazardous substance, hazardous waste, pollutant, contaminant, waste, petroleum substance, crude oil or any fraction thereof, whether the hazardous substance, hazardous waste, pollutant, contaminant, waste, petroleum, crude oil or fraction thereof was placed or came to be located in or upon said real property or was released, discharged, spilled or leaked in or upon said real property before or after the date of this License.

Licensee agrees that during the term of this License or any renewal thereof, Licensee will carry liability insurance in the same amount as the tort liability limits established by Minn. Stat. Chapter 466, but with liability limits of no less than \$500,000 per claimant and \$1,500,000 per occurrence. Further such policy of insurance shall be specifically endorsed to include coverage for the contractual liabilities assumed by Licensee under this License. Licensee shall provide Licensor with a certificate of insurance evidencing the limits of coverage and contractual endorsement required hereunder and shall list the Licensor as an additional insured.

Licensee agrees that no delay on the part of Licensor in enforcing any of the conditions or covenants of this License, or in terminating or revoking said License, shall be construed to be or operate as a waiver of any of the rights of the Licensor hereunder.

It is agreed that wherever the words "it", "he", "his", or "him" are used herein with reference either to Licensor or Licensee, such words shall mean the party or parties respectively referred to, whether male or female, or whether one or more individuals, partnerships, corporations or other organizations; and the term "Licensor" or "Licensee" shall mean all the licensors or licensees, as the case may be, if there are more than one of either or both designations, and that the word "party" shall include all the parties of the same part.

This agreement shall be binding upon and inure to the benefit of the heirs, legal representatives, successors and assigns of the respective parties hereto; but Licensee shall not assign this agreement or the License hereby granted, or sublet or sell or convey any building, structure or fence belonging to him and located on said property nor sublet any part of said property without the prior written consent of Licensor or its duly authorized agent or representative.

IN WITNESS WHEREOF, this License has been executed by the duly authorized representatives of Licensor and Licensee as of the day and year first above written.

City of Eveleth, Licensor

OSI Environmental Inc., Licensee

By _____

By _____

Its _____

Its _____

EXHIBIT A



County Land Explorer

St. Louis County, Minnesota



Exhibit A

OSI



0 0.0125 0.025 0.05 0.075
mi

County Land Explorer

St. Louis County www.stlouiscountymn.gov/explorer

Minnesota

Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein.



City of Eveleth

LICENSE

THIS LICENSE, made as of the 1st day of January 2026, by and between **City of Eveleth** doing business as **City of Eveleth**, hereinafter called Licensor, and **Sleeves Sportsmans Bar Inc.**, hereinafter whether one or more called Licensee, whose address is **416B Fayal Road, Eveleth, MN 55734**.

WITNESSETH

In consideration of the rent to be paid and the agreements herein set forth by Licensee to be performed, Licensor, as to its interest only in the property hereinafter described, does hereby grant to Licensee, License and permission to use and occupy the parcel of land in the County of St. Louis, State of Minnesota, described as follows, to-wit:

A parcel of land as described on Exhibit A. EXCEPT all minerals and mineral rights which parcel of land is hereinafter referred to as “said property” or “said licensed property”.

For the period from the date hereof to December 31, 2026, unless sooner terminated as herein provided. Upon the execution and delivery of this agreement, Licensee shall pay Licensor the sum of \$238 for 2026 as rent. The Licensee is responsible for any personal property taxes due on the land. Rent shall be due by February 1, 2026, paid to the City of Eveleth, c/o City Clerk, City of Eveleth, 413 Pierce Street, Eveleth, Minnesota 55734.

Licensee shall use said property solely for the purpose of vehicle/equipment storage, and for no other purpose whatsoever. Licensee shall not modify or damage any improvement, structure or equipment of Licensor or of any third party located upon said property.

The following activities on the Property are strictly prohibited: there shall be no disturbance or alteration of soils on the Property of any nature whatsoever, specifically including, but not limited to, grading, excavation, boring, drilling or construction. Except as required as part of the MPCA-approved work plan, there shall be no extraction of ground water from beneath the Property for any purpose and no installation of any wells, borings, trenches or drains which could be used to extract such ground water. There shall be no disturbance, removal or interference with pavement, landscaping, vegetative cover or building surfaces that provide a barrier to infiltration of precipitation or human exposure to residual contamination. Failure of Licensee to comply with the terms and requirements of this paragraph shall constitute grounds for the City to immediately terminate this License, at the City’s discretion.

As conditions of being granted this License and as conditions of any future, potential renewals of this License, Licensee shall keep the leased site clean and orderly. Failure to comply with these

requirements and conditions shall constitute grounds for the City to immediately terminate this License, at the City's discretion.

Any modifications or improvements to the land shall first be approved by the City.

This License is subject to any public or private right-of-way now existing on or over said property, and to any public right-of-way that may hereafter be obtained by lawful proceedings; and the Licensor hereby reserves and shall at all times have the right, without any liability for damages to the Licensee, to grant to any person or corporation rights-of-way over or across the said property for telephone, telegraph, electric light or power purposes or for railways or for water or gas mains, sewers, ditches, highways or other public uses, and upon the grant of any such right this License shall be subject thereto.

This License may be terminated by Licensor by 60 days' written notice to Licensee of termination of this License, except those situations referenced above in which Licensor has the right to terminate this License immediately, at Licensor's discretion. Said notice may be given by delivering the same to Licensee, by leaving said notice with any person of suitable age and discretion at the address of Licensee above given, or by mailing said notice to Licensee at said address by ordinary or certified United States mail, or at such other address as Licensee shall have specified by written notice given to Licensor. Upon the expiration of the time specified in said notice, Licensee shall vacate said property and remove any structures and equipment therefrom, repair any damage to the property caused by Licensee, and leave said property in a neat and orderly condition. If Licensee shall have paid rent for a longer term than it is permitted to occupy said property, and has vacated said property upon the termination or expiration of this License and has kept and performed the agreements contain in this License, Licensor shall upon termination refund to Licensee that proportion of the rent paid by Licensee which the unexpired part of the License term bears to the whole of the License term. Licensee shall be entitled to no other compensation or damages whatsoever by reason of termination of this License. Licensee disclaims any right, title or interest in said property other than that which it has under this License.

If upon termination or expiration, Licensee shall leave upon said property any structures or equipment of Licensee, Licensor shall without further notice become the owner thereof, and at its option may retain the same or may have the same removed, stored or destroyed at the expense of Licensee, and Licensee shall pay the cost of such removal, storage or destruction upon demand.

Licensee agrees that Licensor shall have no liability arising from or based upon any condition of or occurrence upon said property, unless such condition or occurrence is willfully or recklessly caused by Licensor. Licensor shall have no responsibility or liability for the safety of any person or property authorized or allowed by Licensee to be upon said property of Licensor, and all such responsibility and liability shall be borne by Licensee. Licensee releases Licensor from liability arising out of and expressly assumes all existing risks and dangers connected with the occupancy of said property, and all risks and dangers which may hereafter arise, by reason of the past, present or future carrying-on by Licensor, its predecessors, or any other person or corporation of mining, quarrying or like business on, in or under said property or any land or premises adjacent to or in the vicinity thereof, including but not limited to, risks and dangers arising from blasting,

the cracking or caving of the surface or the loss or removal of lateral or subjacent support, the use or diversion of streams or ponds of surface or underground water which may exist upon or affect the condition of said property, and the construction, operation and maintenance of ditches, pipelines, telephone lines, electric transmissions lines, roads and railroads.

Licensee agrees to defend, indemnify and hold harmless Licensor and its officers, agents, and employees from any and all claims, demands and actions made or brought by reason of damage to or destruction of property of others, or injury to or the death of persons, whether due to the negligence of Licensor or the negligence of Licensee or the negligence of third parties, or any combination thereof, or based upon strict liability or any other basis of liability, in any manner arising or alleged to have arisen from any occurrence upon or condition of said property or any improvement, structure or equipment thereon, unless such damage, destruction, injury or death is caused by the willful or reckless conduct of Licensor; and Licensee shall pay all recoveries, costs, experts' fees and attorneys' fees incurred by Licensor in connection therewith.

Licensee further agrees to defend, indemnify and hold harmless Licensor and its officers, agents, and employees, hereinafter in this paragraph referred to as Indemnitees, from and against any and all claims, damages, losses, fines, penalties, liabilities and costs, including response costs, clean-up costs, claims for natural resources damages, and expenses, including attorneys' fees, experts' fees and all other costs and expenses of litigation, which Licensor or any other Indemnitee may suffer or incur or for which Licensor or any other Indemnitee may be held liable, arising out of any and all spills, leaks, releases and discharges in, upon, under or from said real property of any hazardous substance, hazardous waste, pollutant, contaminant, waste, petroleum substance, crude oil or any fraction thereof, whether the hazardous substance, hazardous waste, pollutant, contaminant, waste, petroleum, crude oil or fraction thereof was placed or came to be located in or upon said real property or was released, discharged, spilled or leaked in or upon said real property before or after the date of this License.

Licensee agrees that during the term of this License or any renewal thereof, Licensee will carry liability insurance in the same amount as the tort liability limits established by Minn. Stat. Chapter 466, but with liability limits of no less than \$500,000 per claimant and \$1,500,000 per occurrence. Further such policy of insurance shall be specifically endorsed to include coverage for the contractual liabilities assumed by Licensee under this License. Licensee shall provide Licensor with a certificate of insurance evidencing the limits of coverage and contractual endorsement required hereunder and shall list the Licensor as an additional insured.

Licensee agrees that no delay on the part of Licensor in enforcing any of the conditions or covenants of this License, or in terminating or revoking said License, shall be construed to be or operate as a waiver of any of the rights of the Licensor hereunder.

It is agreed that wherever the words "it", "he", "his", or "him" are used herein with reference either to Licensor or Licensee, such words shall mean the party or parties respectively referred to, whether male or female, or whether one or more individuals, partnerships, corporations or other organizations; and the term "Licensor" or "Licensee" shall mean all the licensors or licensees, as the case may be, if there are more than one of either or both designations, and that the word "party" shall include all the parties of the same part.

This agreement shall be binding upon and inure to the benefit of the heirs, legal representatives, successors and assigns of the respective parties hereto; but Licensee shall not assign this agreement or the License hereby granted, or sublet or sell or convey any building, structure or fence belonging to him and located on said property nor sublet any part of said property without the prior written consent of Licensor or its duly authorized agent or representative.

IN WITNESS WHEREOF, this License has been executed by the duly authorized representatives of Licensor and Licensee as of the day and year first above written.

City of Eveleth, Licensor

Sleeves Sportsmans Bar Inc., Licensee

By _____

By _____

Its _____

Its _____

EXHIBIT A



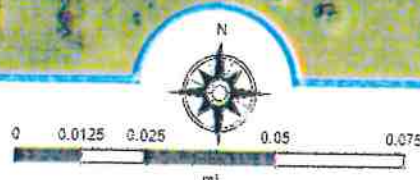
County Land Explorer

St. Louis County, Minnesota



Exhibit A

Sleeves



County Land Explorer

St. Louis County

www.stlouiscountymn.gov/explorer

Minnesota

Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference.



City of Eveleth

LICENSE

THIS LICENSE, made as of the 1st day of January, 2026, by and between **City of Eveleth** doing business as **City of Eveleth**, hereinafter called Licensor, and **Altobelli & Peterson Construction**, hereinafter whether one or more called Licensee, whose address is **105 Grant Avenue, Eveleth, MN 55734**.

WITNESSETH

In consideration of the rent to be paid and the agreements herein set forth by Licensee to be performed, Licensor, as to its interest only in the property hereinafter described, does hereby grant to Licensee, License and permission to use and occupy the parcel of land in the County of St. Louis, State of Minnesota, described as follows, to-wit:

A parcel of land as described on Exhibit A. EXCEPT all minerals and mineral rights which parcel of land is hereinafter referred to as “said property” or “said licensed property”.

For the period from the date hereof to December 31, 2026, unless sooner terminated as herein provided. Upon the execution and delivery of this agreement, Licensee shall pay Licensor the sum of \$464 for 2026 as rent. The Licensee is responsible for any personal property taxes due on the land. Rent shall be due by February 1, 2026, paid to the City of Eveleth, c/o City Clerk, 413 Pierce Street, Eveleth, Minnesota 55734.

Licensee shall use said property solely for the purpose of warehouse, garage, storage, and for no other purpose whatsoever. Licensee shall not modify or damage any improvement, structure or equipment of Licensor or of any third party located upon said property.

The following activities on the Property are strictly prohibited: there shall be no disturbance or alteration of soils on the Property of any nature whatsoever, specifically including, but not limited to, grading, excavation, boring, drilling or construction. Except as required as part of the MPCA-approved work plan, there shall be no extraction of ground water from beneath the Property for any purpose and no installation of any wells, borings, trenches or drains which could be used to extract such ground water. There shall be no disturbance, removal or interference with pavement, landscaping, vegetative cover or building surfaces that provide a barrier to infiltration of precipitation or human exposure to residual contamination. Failure of Licensee to comply with the terms and requirements of this paragraph shall constitute grounds for the City to immediately terminate this License, at the City’s discretion.

As conditions of being granted this License and as conditions of any future, potential renewals of this License, Licensee shall keep the leased site clean and orderly. Failure to comply with these

requirements and conditions shall constitute grounds for the City to immediately terminate this License, at the City's discretion.

Any modifications or improvements to the land shall first be approved by the City.

This License is subject to any public or private right-of-way now existing on or over said property, and to any public right-of-way that may hereafter be obtained by lawful proceedings; and the Licensor hereby reserves and shall at all times have the right, without any liability for damages to the Licensee, to grant to any person or corporation rights-of-way over or across the said property for telephone, telegraph, electric light or power purposes or for railways or for water or gas mains, sewers, ditches, highways or other public uses, and upon the grant of any such right this License shall be subject thereto.

This License may be terminated by Licensor by 60 days' written notice to Licensee of termination of this License, except those situations referenced above in which Licensor has the right to terminate this License immediately, at Licensor's discretion. Said notice may be given by delivering the same to Licensee, by leaving said notice with any person of suitable age and discretion at the address of Licensee above given, or by mailing said notice to Licensee at said address by ordinary or certified United States mail, or at such other address as Licensee shall have specified by written notice given to Licensor. Upon the expiration of the time specified in said notice, Licensee shall vacate said property and remove any structures and equipment there from, repair any damage to the property caused by Licensee, and leave said property in a neat and orderly condition. If Licensee shall have paid rent for a longer term than it is permitted to occupy said property, and has vacated said property upon the termination or expiration of this License and has kept and performed the agreements contain in this License, Licensor shall upon termination refund to Licensee that proportion of the rent paid by Licensee which the unexpired part of the License term bears to the whole of the License term. Licensee shall be entitled to no other compensation or damages whatsoever by reason of termination of this License. Licensee disclaims any right, title or interest in said property other than that which it has under this License.

If upon termination or expiration, Licensee shall leave upon said property any structures or equipment of Licensee, Licensor shall without further notice become the owner thereof, and at its option may retain the same or may have the same removed, stored or destroyed at the expense of Licensee, and Licensee shall pay the cost of such removal, storage or destruction upon demand.

Licensee agrees that Licensor shall have no liability arising from or based upon any condition of or occurrence upon said property, unless such condition or occurrence is willfully or recklessly caused by Licensor. Licensor shall have no responsibility or liability for the safety of any person or property authorized or allowed by Licensee to be upon said property of Licensor, and all such responsibility and liability shall be borne by Licensee. Licensee releases Licensor from liability arising out of and expressly assumes all existing risks and dangers connected with the occupancy of said property, and all risks and dangers which may hereafter arise, by reason of the past, present or future carrying-on by Licensor, its predecessors, or any other person or corporation of mining, quarrying or like business on, in or under said property or any land or premises adjacent to or in the vicinity thereof, including but not limited to, risks and dangers arising from blasting,

the cracking or caving of the surface or the loss or removal of lateral or subjacent support, the use or diversion of streams or ponds of surface or underground water which may exist upon or affect the condition of said property, and the construction, operation and maintenance of ditches, pipelines, telephone lines, electric transmissions lines, roads and railroads.

Licensee agrees to defend, indemnify and hold harmless Licensor and its officers, agents, and employees from any and all claims, demands and actions made or brought by reason of damage to or destruction of property of others, or injury to or the death of persons, whether due to the negligence of Licensor or the negligence of Licensee or the negligence of third parties, or any combination thereof, or based upon strict liability or any other basis of liability, in any manner arising or alleged to have arisen from any occurrence upon or condition of said property or any improvement, structure or equipment thereon, unless such damage, destruction, injury or death is caused by the willful or reckless conduct of Licensor; and Licensee shall pay all recoveries, costs, experts' fees and attorneys' fees incurred by Licensor in connection therewith.

Licensee further agrees to defend, indemnify and hold harmless Licensor and its officers, agents, and employees, hereinafter in this paragraph referred to as Indemnitees, from and against any and all claims, damages, losses, fines, penalties, liabilities and costs, including response costs, clean-up costs, claims for natural resources damages, and expenses, including attorneys' fees, experts' fees and all other costs and expenses of litigation, which Licensor or any other Indemnitee may suffer or incur or for which Licensor or any other Indemnitee may be held liable, arising out of any and all spills, leaks, releases and discharges in, upon, under or from said real property of any hazardous substance, hazardous waste, pollutant, contaminant, waste, petroleum substance, crude oil or any fraction thereof, whether the hazardous substance, hazardous waste, pollutant, contaminant, waste, petroleum, crude oil or fraction thereof was placed or came to be located in or upon said real property or was released, discharged, spilled or leaked in or upon said real property before or after the date of this License.

Licensee agrees that during the term of this License or any renewal thereof, Licensee will carry liability insurance in the same amount as the tort liability limits established by Minn. Stat. Chapter 466, but with liability limits of no less than \$500,000 per claimant and \$1,500,000 per occurrence. Further such policy of insurance shall be specifically endorsed to include coverage for the contractual liabilities assumed by Licensee under this License. Licensee shall provide Licensor with a certificate of insurance evidencing the limits of coverage and contractual endorsement required hereunder and shall list the Licensor as an additional insured.

Licensee agrees that no delay on the part of Licensor in enforcing any of the conditions or covenants of this License, or in terminating or revoking said License, shall be construed to be or operate as a waiver of any of the rights of the Licensor hereunder.

It is agreed that wherever the words "it", "he", "his", or "him" are used herein with reference either to Licensor or Licensee, such words shall mean the party or parties respectively referred to, whether male or female, or whether one or more individuals, partnerships, corporations or other organizations; and the term "Licensor" or "Licensee" shall mean all the licensors or licensees, as the case may be, if there are more than one of either or both designations, and that the word "party" shall include all the parties of the same part.

This agreement shall be binding upon and inure to the benefit of the heirs, legal representatives, successors and assigns of the respective parties hereto; but Licensee shall not assign this agreement or the License hereby granted, or sublet or sell or convey any building, structure or fence belonging to him and located on said property nor sublet any part of said property without the prior written consent of Licensor or its duly authorized agent or representative.

IN WITNESS WHEREOF, this License has been executed by the duly authorized representatives of Licensor and Licensee as of the day and year first above written.

City of Eveleth, Licensor

Altobelli & Peterson, Licensee

By _____

By _____

Its _____

Its _____

EXHIBIT A



County Land Explorer

St. Louis County, Minnesota



Exhibit A

Altobelli & Peterson

Map created using County Land Explorer
www.stlouiscountymn.gov/explorer



County Land Explorer

St. Louis County www.stlouiscountymn.gov/explorer Minnesota

Disclaimer

This is a compilation of records as they appear in the Saint Lou's County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein



Agenda Item I.5

City of Eveleth

City Council Meeting

February 2, 2026



Real People. Real Solutions.

8878 Main St
Mountain Iron, MN 55768

Phone: (218) 735-8914
Bolton-Menk.com

January 12, 2026

Mr. Jerry Rosati
City of Eveleth
(by email)

RE: Lift Station Design
Station 44

Dear Jerry,

We appreciate the opportunity to provide this scope and fee letter for design services of the Station 44 lift station. Construction services are not included in this scope of work; however, a separate scope and fee letter can be provided at a later date if those services are requested.

The project will consist of the following major components to be included in the plans unless noted otherwise:

- A wet well and submersible pumps, piping, valves, and fittings including connection to a sanitary sewer outfall manhole located near the station site.
- Control panel and SCADA equipment
- Site improvements for access and drainage.
- Forcemain routing, and connection to the existing forcemain stub coordinated with the developers plans.

We have identified two (2) tasks to complete the work as described above. A summary of the tasks is described below.

Task 1 – Preliminary Design Phase

- Assemble and review existing site data (surveys, preliminary plans, as-builts information, etc.)
- Discuss preliminary station/site layout as needed with city staff
- Obtain equipment selections
- Topographic survey of lift station site

Task 2 – Final Design Phase

- Prepare final plans and specifications
- Design review meetings as needed with city staff
- Prepare construction cost estimates
- Coordinate plan review by the MPCA with the developer
- Bidding coordination, contractor questions, and addendums

We propose completing the above services for a total fee of **\$41,250** billed on a not-to-exceed hourly basis. This total fee assumes that there are not changes to the capacity of the station and there is not an onsite generator. If the city desires that the capacity of the station be reviewed and changed and/or a backup generator is requested, additional services can be provided as described in the following

Name: Mr. Jerry Rosati, Public Works Director
Date: January 12, 2026
Page: 2

paragraph. The terms of the master Engineering Services Agreement of January 2025 between the City and Bolton & Menk, Inc. will also apply.

Additional Services

We have identified two additional design services for this project. The costs for these services are provided below.

<u>Design Service</u>	<u>Design Fee</u>
Addition of a backup generator.....	\$1,400
Increased capacity of lift station.....	\$2,150

We expect to have the preliminary design completed by the end of June, with the Lift Station evaluation and final design to be completed by the end of July or later as coordination with the development plans might be indicated.

If you need any additional information or have any questions on the above, please do not hesitate to give me a call at 218-780-2323

Sincerely,

Bolton & Menk, Inc.



Alan Johnson, PE – Municipal Practice Leader

Agenda Item I.6

City of Eveleth

City Council Meeting

February 2, 2026

MEMORANDUM

To: Honorable Mayor and City Council
From: Jerry Rosati, Director of Public Works
Date: February 2, 2026
Subject: Holding Pond Pump

We have experienced a failure on one of our two holding pond pumps at the wastewater treatment plant. When we experience high flows at our wastewater plant we divert the excess amounts of water that our clarifier can handle to a holding pond behind the city garage. As high levels of water decrease and things settle down, we pump what is in the holding pond back to the clarifier to be treated and released. These pumps are both 25 years old.

At the City Council meeting to be held on February 2, 2026, I will be requesting authorization to replace one pump with a new "Sulzer" brand pump. Attached is the quotation received for the purchase of a new pump. Installation of pump would be performed by the contractor included in the price. The cost is \$12,137.60 for the purchase of this pump and installation was not budgeted.



MINNESOTA PUMP WORKS
- a UPT Company -

Minnesota Pump Works
1 Cannon St W
Dundas, MN 55019

Quote
#QTE010620
01/15/2026

Bill To
Eveleth MN, City of
413 Pierce St
Eveleth MN 55734
United States
Phone:

Ship To
Eveleth MN, City of
413 Pierce St
Eveleth MN 55734
United States

Details

Quote for sale and installation of Sulzer XFP and accessories to replace existing Hydromatic, S4NX500JC, 5HP, 460V, 3PH, 6.7Imp. Freight is not included.

Prepared By Ben Edlebeck	Phone 877-645-8004	Email info@minnesotapumpworks.com
Sales Rep Justin MacPherson	Expires 01/25/2026	Terms Net 20

Item	Comment	QTY	Rate	Amount
11762 ABS XFP100C CB1.4 PE35/4 4.7/460/3 49' XP 4" D/C	6.2FLA @ 460V	1	\$9,018.00	\$9,018.00
11430 ABS SEAL LEAK/OVER TEMP RELAY, CA462, DIN RAIL MOUNTED,110/230V-AC	Relay	1	\$666.00	\$666.00
ADAPTER BRACKET Group 4" DUAL RAIL	Guide Rail Bracket	1		\$747.60
INSTALL SERVICES	Mobilization / Installation	1		\$1,706.00
			Subtotal	\$12,137.60
			Total	\$12,137.60

Pricing is valid for 10 days and does not include freight charges or applicable taxes.

Items quoted for repair and leftover 30 days, without a decision to repair, will be discarded.

Signature: _____ Date: _____

Agenda Item I.7

City of Eveleth
City Council Meeting

February 2, 2026



MEMORANDUM

TO: Mayor & City Council

FROM: Pat Oman, City Administrator

DATE: January 30, 2026

SUBJECT: City of Eveleth Data Practices Policy

Currently the city of Eveleth does not have a Data Practices Policy. This policy provides customers with a simple, structured process to make data requests, and allows city staff to efficiently respond to submitted data requests. The policy incorporates language to assist the city police department with responding to data requests relating to video and officer camera footage requests. This policy was developed through benchmarking other city policies and establishing a best practice policy for consideration in collaboration with city departments. The Policy has also been reviewed and approved by the city attorney.