

Eveleth City Council Meeting

October 20, 2025



AGENDA
Eveleth City Council Meeting
5:30 p.m., October 20, 2025
Council Chambers, City Hall, Eveleth, MN
(Note: Some members may participate remotely.)

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES

1. Minutes of Administrative Citation Hearing September 22, 2025
2. Minutes of City Council Special Meeting October 2, 2025
3. Minutes of Town Hall Meeting October 2, 2025
4. Minutes of City Council Meeting October 6, 2025
5. Minutes of City Council Workshop October 9, 2025

D. APPROVAL OF AGENDA

E. PUBLIC COMMENT (three-minute limit per person)

F. APPOINTMENTS/PRESENTATIONS – None

G. CONSENT AGENDA

1. Approval of Payroll – September 16-30, 2025

H. PUBLIC HEARINGS – None

I. NEW BUSINESS

1. Memorandum of Understanding between Rock Ridge School District and Eveleth Police Department regarding extra security coverage by off-duty Eveleth Police Department officers at School District events and school locations
2. Proposal from Widseth to develop budgets for Community Center improvements
3. Final payment for Pay Application No. 013/Final from Max Gray Construction in the amount of \$4,999.99 for City of Eveleth Projects
4. Quote from Iron Range Plumbing & Heating for duct silencer for City Hall to reduce air noise

5. Quote/estimates for interactive technology for meetings
6. Renewal for 2am License/Permit for 214 Grant Inc., dba Red Garter Lounge, 214 Grant Ave.
7. Resolution Making Application to Iron Range Resources & Rehabilitation for Community Center Improvements
8. Resolution Authorizing Submittal of Grant Application for the Fiscal Year 2026 St. Louis County Community Development Block Grant Program
9. Resolution Making Application to Iron Range Resources & Rehabilitation for the West Eveleth Sanitary Sewer Force Main Project
10. Resolution Authorizing Application for Grant Navigation Support for the City (Eveleth Wastewater Treatment Facility Improvements)
11. Set regular City Council workshop days/times
12. Application for Exempt Permit, Laurentian Chamber of Commerce at Curl Mesabi (Range Recreation Civic Center), 901 Hat Trick Ave.

J. COUNCIL PRESENTATIONS/COMMITTEE REPORTS

Board & Liaison Updates

K. ADMINISTRATIVE PRESENTATIONS

Police Chief
Public Works Director
City Engineer
City Clerk-Administrator

L. ADJOURN

Agenda Items C.1-C.5

City of Eveleth

City Council Meeting

October 20, 2025

MINUTES

Eveleth Administrative Citation Hearing September 22, 2025; 2:00 p.m. 302 Grant Avenue, Eveleth, MN

A. Call to Order

Hearing Officer Mayor Roen called the meeting to order at 2:00 p.m.

Hearing Officers Mayor Roen and Councilor James Perpich, City Clerk/Administrator Jackie Monahan-Junek, and Code Enforcement Officer Brian Lillis were present.

B. Announcement of the Subject of the Hearing

Administrative Citation issued to Lawrence Bol, 207 17th Ave. West., Eveleth, MN.

C. Code Enforcement Officer to Present Evidence

Evidence and testimony were given by Code Enforcement Officer Brian Lillis.

D. Respondent to Present Evidence

Testimony was given by Respondent Lawrence Bol. Bol refuted the claims regarding the cars and stated he can let go of the Monte Carlo, will fix the white truck soon, and will keep the Suburban and tractor. Bol stated the motorcycles and colorful totes are going away. Bol also stated he has not mowed the back yard lawn for 2 years because he likes the clover (and they are not noxious weeds) and his riding mower broke, but he will fix it.

E. Code Enforcement Officer to Present Closing Comments

Code Enforcement Officer Brian Lillis stated that as of this morning there had been nominal improvement on the property.

F. Respondent to Present Closing Comments

Bol stated he does not think that 5 ½ weeks is enough time to come into compliance with the City Code.

G. Hearing Officers to Deliberate and Announce Decision

Based on a preponderance of the evidence presented, the Hearing Officers find as follows:

1. There is sufficient evidence that Lawrence Bol did in fact commit the violation of the Eveleth City Code specified in the Administrative Citation, and
2. That prior to receiving the Administrative Citation, Lawrence Bol was given a proper notice of the violation and given an appropriate period of time to comply with the City Code, and
3. That Lawrence Bol failed to employ with the City Code thereafter.

Therefore, Lawrence Bol is hereby found guilty of having violated the Eveleth City Code as specified in the Administrative Citation, and is ordered to pay the \$150,000 sum specified in the Administrative Citation to the Office of the Eveleth City Clerk/Administrator. The imposition of this administrative penalty shall be stayed until November 1, 2025 to allow Lawrence Bol to come into compliance with the City Code in this matter. If Lawrence Bol is not in compliance by November 1, 2025, the administrative penalty shall be due and payable of the Office of the City Clerk/Treasurer by no later than November 8, 2025. Any appeal of this order shall be made in the District Court, Virginia, MN 55792.

H. Adjournment of Hearing

The hearing adjourned at 2:52 p.m.

Adam Roen, Mayor

Attest:

Jackie Monahan-Junek
City Clerk Administrator

MINUTES
Eveleth City Council Special Meeting
4:00 p.m., October 2, 2025
Council Chambers, City Hall, Eveleth, MN

A. CALL TO ORDER

Mayor Roen called the meeting to order at 4:00 p.m.

B. ROLL CALL

Councilor Jim Perpich, Present
Councilor John Rauzi, Present
Councilor Brian Lillis, Present
Councilor Joseph Koivunen, Present
Mayor Adam Roen, Present

Also present: City Clerk Administrator Jackie Monahan-Junek; Deputy City Clerk Stephanie Friebe; Public Works Director Jerry Rosati

C. NEW BUSINESS

1. Employment Agreement between Pat Oman, Administrative Officer, and the City of Eveleth, Minnesota

Motion by Councilor Rauzi, second by Councilor Lillis to approve the Employment Agreement between Pat Oman, Administrative Officer, and the City of Eveleth, Minnesota. Ayes – All.

2. Agreement between the City of Eveleth, Minnesota and Pat Oman, Administrative Officer, Regarding Health Insurance Coverage

Motion by Councilor Koivunen, second by Councilor Perpich to approve the Agreement between the City of Eveleth, Minnesota and Pat Oman, Administrative Officer, Regarding Health Insurance Coverage. Ayes – All.

D. ADJOURN

The meeting adjourned at 4:12 p.m.

MINUTES
Eveleth City Council Town Hall Meeting
5:30 p.m., October 2, 2025
Eveleth City Auditorium, 421 Jackson St., Eveleth MN

Councilor Jim Perpich, Present
Councilor John Rauzi, Present
Councilor Brian Lillis, Present
Councilor Joseph Koivunen, Present
Mayor Adam Roen, Present

Also present: City Clerk Administrator Jackie Monahan-Junek; Public Works Director Jerry Rosati; Police Chief Jesse Linde.

Mayor Roen welcomed everyone at 5:30 p.m. and the City Council introduced themselves. Director Rosati and Police Chief Linde introduced themselves.

Mayor Roen talked through the presentation shown on the large screen and responded to questions asked by the audience.

Citizens were given the opportunity to speak, giving their opinions or asking questions.

The meeting ended at 7:05 p.m.

MINUTES
Eveleth City Council Meeting
5:30 p.m., October 6, 2025
Council Chambers, City Hall, Eveleth, MN

A. CALL TO ORDER

Acting Mayor Joseph Koivunen called the meeting to order at 5:30 p.m.

B. ROLL CALL

Councilor Jim Perpich, Present
Councilor John Rauzi, Present
Councilor Brian Lillis, Present
Councilor Joseph Koivunen, Present (Serving as Acting Mayor)
Mayor Adam Roen, Participating remotely via interactive technology

Also present: City Clerk Administrator Jackie Monahan-Junek; Deputy City Clerk Stephanie Friebe; City Attorney Joel Lewicki; Public Works Director Jerry Rosati; Police Chief Jesse Linde; Alan Johnson, Bolton & Menk Engineering

C. APPROVAL OF MINUTES

Motion by Councilor Perpich, second by Councilor Rauzi to approve the following minutes:

- 1. Minutes of City Council Workshop Meeting held September 9, 2025;*
- 2. Minutes of City Council Meeting held September 15, 2025;*
- 3. Minutes of City Council Workshop Meeting held September 16, 2025;*
- 4. Minutes of City Council Workshop Meeting held September 24, 2025; and*
- 5. Minutes of City Council Special Meeting held September 29, 2025.*

Roll Call Vote: Ayes – Rauzi, Perpich, Lillis, Koivunen, Roen. Motion carried.

D. APPROVAL OF AGENDA

Motion by Councilor Rauzi, second by Councilor Lillis to approve the agenda. Roll Call Vote: Ayes – Rauzi, Perpich, Lillis, Koivunen, Roen. Motion carried.

E. PUBLIC COMMENT

None.

F. APPOINTMENTS/PRESENTATIONS

None.

G. CONSENT AGENDA

- 1. Approval of Payroll – September 1-15, 2025 in the amount of \$153,711.69**
- 2. Approval of Claims – September 2025 in the amount of \$912,371.39**

Motion by Councilor Rauzi, second by Councilor Perpich to approve the Consent Agenda. Roll Call Vote: Ayes – Rauzi, Perpich, Koivunen, Roen; Abstain – Lillis (due to conflict of interest). Motion carried.

H. PUBLIC HEARINGS

None.

I. NEW BUSINESS

- 1. Consider purchasing Zamboni batteries from R&R Specialties**

Motion by Councilor Perpich, second by Councilor Rauzi to approve purchasing Zamboni batteries from R & R Specialties in the amount of \$13,195.00. Roll Call Vote: Ayes - Rauzi, Perpich, Lillis, Koivunen, Roen. Motion carried.

- 2. Consider Pay Request #1 from 3D Concrete & Construction, Inc. in the amount of \$45,000 for 2025 Curb & Sidewalk Improvements**

Motion by Councilor Lillis, second by Councilor Perpich to approve Pay Request #1 from 3D Concrete & Construction, Inc. in the amount of \$45,000 for 2025 Curb & Sidewalk Improvements. Roll Call Vote: Ayes - Rauzi, Perpich, Lillis, Koivunen, Roen. Motion carried.

- 3. Consider quotation from MSA Professional Services for Wastewater Treatment Plant improvements preliminary design**

Motion by Councilor Rauzi, second by Councilor Perpich to approve quotation from MSA Professional Services for the Wastewater Treatment Plant Improvements Preliminary Design. Roll Call Vote: Rauzi, Perpich, Lillis, Koivunen, Roen. Motion carried.

Tom Dye, MSA Professional Services, updated the Council on the Wastewater Treatment Plant Improvement Preliminary Design. The City of Eveleth has been ranked very high, as number 11, on the project priority list for funding. Dye said it may be possible to obtain some grant money for the project and explained the grant navigator process in which a consultant would apply for further funding for the project. The grant navigator agreement will be available at the next City Council Meeting for consideration.

4. Request from Kyle Elsner, Northern Pines Construction for an extension to complete required construction on Lot Five (5), Block One (1), Carter Circle

Motion by Councilor Perpich, second by Councilor Rauzi to approve request from Kyle Elsner, Northern Pines Construction for an extension to complete required construction on Lot Five (5), Block One (1), Carter Circle. Roll Call Vote: Rauzi, Perpich, Lillis, Koivunen, Roen. Motion carried.

5. Consider bids for Community Center parking lot

Bids were received on September 19, 2025 at 10:00 a.m. for the Community Center Parking Lot Improvement Project as follows:

Contractor	Base Bid Amount
Mesabi Bituminous, Inc.	\$203,645.00
Bougalis, Inc.	\$267,931.25
Ulland Brothers, Inc.	\$269,202.35
Rachel Contracting, LLC	\$287,263.80
KGM Contractors, Inc.	\$298,744.00
Engineer's Estimate	\$220,210.00

Motion by Councilor Perpich, second by Councilor Rauzi to approve bid from Mesabi Bituminous in the amount of \$203,645.00 for the Community Center Parking Lot Improvement Project contingent upon the City Engineer meeting with the contractors to discuss tree removal: Roll Call Vote: Ayes- Rauzi, Perpich, Lillis, Koivunen, Roen. Motion carried.

Mayor Roen would like to meet with City Engineer Alan Johnson to discuss keeping specific trees on the site prior to the improvements beginning. Johnson indicated that Mesabi Bituminous is hoping to set gravel on the site before winter, depending on the weather.

6. Consider bids for the demolition of 1502 W. 1st Street, Eveleth, MN

The following bids were received on September 10, 2025 for demolition of 1502 W. 1st Street, Eveleth, MN:

G-MEN ES, Inc.	\$34,830.00
Mesabi Bituminous Inc.	\$42,250.00
George Bougalis and Sons Co.	\$88,610.00

Motion by Councilor Rauzi, second by Councilor Perpich to approve bid from G-MEN ES, Inc. in the amount of \$34,830.00 for demolition of 1502 W. 1st Street, Eveleth, MN.

Roll Call Vote: Ayes – Rauzi, Perpich, Koivunen, Roen; Abstain – Lillis (due to conflict of interest). Motion carried.

7. Pay Application 004 from Peterson Sheet Metal, Inc, in the amount of \$33,429.65 for Eveleth Multipurpose Building Boiler Reconstruction project

Motion by Councilor Lillis, second by Councilor Perpich to approve Pay Application 004 from Peterson Sheet Metal, Inc., in the amount of \$33,429.65 for Eveleth Multipurpose Building Boiler Reconstruction project. Roll Call Vote: Rauzi, Perpich, Lillis, Koivunen, Roen. Motion carried.

8. Commercial Lease between the City of Eveleth and Scenic Rivers Health Services

Motion by Councilor Perpich, second by Councilor Rauzi to approve Commercial Lease between the City of Eveleth and Scenic Rivers Health Services. Ayes – All.

9. Proposed budget for improvements to the Multipurpose/Community Center building

City Clerk Administrator Monahan-Junek reported that she will be working with architects from Widseth to get more specific estimates on improvements to the multipurpose building.

10. Resignation letter from Julia Knapper, Firefighter

Motion by Councilor Perpich, second by Councilor Lillis to approve resignation of Julia Knapper from the Eveleth Fire Department effective August 31, 2025 and to send her a letter of thanks for her service. Roll Call Vote: Ayes – Rauzi, Perpich, Lillis, Koivunen, Roen. Motion carried.

11. Resignation letter from Lauren Seaman, Library Clerk

Motion by Councilor Rauzi, second by Councilor Perpich to approve resignation of Lauren Seaman from the Library Clerk position effective October 1, 2025 and to send her a letter of thanks for her service. Roll Call Vote: Ayes – Rauzi, Perpich, Lillis, Koivunen, Roen. Motion carried.

12. Authorize posting and advertising for a Part Time Library Clerk

Motion by Councilor Perpich, second by Councilor Lillis to authorize posting for the Part-Time Library Clerk position in AFSCME 484 for 7 days, and if no applications are received, to authorize advertising publicly for this position. Roll Call Vote: Ayes – Rauzi, Perpich, Lillis, Koivunen, Roen. Motion carried.

13. Resolution Accepting Donation from Energizing Eveleth

Motion by Councilor Perpich, second by Councilor Rauzi to adopt Resolution 2025-29, "Resolution Accepting Donation for the Dog Park from Energizing Eveleth." Roll Call Vote: Rauzi, Perpich, Lillis, Koivunen, Roen. Motion carried.

Mayor Roen described this as the first movement from Energizing Eveleth in donating to the City of Eveleth. The group will be supplying a 14 x 18 shelter with a roof at the new dog park which will, in time, include a slab and bench for people to sit on and get out of the sun or rain. Public Works Director Rosati reported that the fencing at the new dog park is complete and park will be open this weekend.

14. Proposal from Bolton & Menk for professional services at the former high school site

Motion by Councilor Perpich, second by Councilor Rauzi to accept proposal from Bolton & Menk for professional engineering services at the former high school site. Roll Call Vote: Rauzi, Perpich, Lillis, Koivunen, Roen. Motion carried.

City Engineer Alan Johnson said their firm will be working with Kraus-Anderson to form a Planned Unit Development (PUD) for the proposed apartment complex. Bolton & Menk will also be assisting in the platting of the area for town homes and determining the City services for utilities and storm water in the area.

15. Pay Request No. 2 from 2EZ dba Jola and Sopp Excavating in the amount of \$181,908.85 for Airport Watermain Project

Motion by Councilor Perpich, second by Councilor Lillis to approve Pay Request No. 2 from 2EZ dba Jola and Sopp Excavating in the amount of \$181,908.85 for Airport Watermain Project. Roll Call Vote: Ayes – Rauzi, Perpich, Lillis, Koivunen, Roen. Motion carried.

City Engineer Johnson reported that the contractor has a few punch list items which are mostly cosmetic to address this week.

16. Quote from Roger's Online Corporation for interactive technology for meetings

Motion by Councilor Rauzi, second by Councilor Perpich to table Item I.16. Roll Call Vote: Ayes – Rauzi, Perpich, Lillis, Koivunen, Roen. Motion carried.

City Clerk Administrator Monahan-Junek will work with Roger's Online to address questions the Council has on the potential interface with the City's current microphones and trying to mimic the system that the IRRRB has in place for interactive group meetings.

J. COUNCIL PRESENTATIONS/COMMITTEE REPORTS

Councilor Perpich reported that the Airport is still seeking a manager for approximately 20 hours per week for snow removal and general maintenance.

Councilor Rauzi recently attended the HRA meeting in which the budget was discussed. The HRA is waiting to see what funding changes may be coming through the Federal Government.

K. ADMINISTRATIVE PRESENTATIONS

Public Works Director – Director Rosati reported that Mesabi Bituminous is waiting for the ground to freeze before starting to cleanup brush at the North & South Court area. They want the ground to freeze before loading their equipment at the site.

Police Chief – Chief Linde reminded the public that calendar parking started October 1st.

City Engineer – Alan Johnson reported that Ulland Brothers is now working along Hat Trick Avenue to upgrade the water system. They will also be working on the Super 8 side of the highway. Short water shut downs will be scheduled as they continue to work in the area.

Mayor Roen thanked City staff and the community for a great Big Truck Night with over 18 large vehicles in participation. Roen also thanked everyone who attended the Town Hall Meeting on October 2nd. He encouraged the public to attend the Wilderness Hockey games at the Hippodrome this weekend on October 10th and 11th.

L. ADJOURN

The meeting adjourned at 6:13 p.m.

MINUTES
Eveleth City Council Workshop Meeting
3:00 p.m., October 9, 2025
Council Chambers, City Hall, Eveleth, MN

Councilor Jim Perpich, Present
Councilor John Rauzi, Present
Councilor Brian Lillis, Present
Councilor Joseph Koivunen, Present
Mayor Adam Roen, Present

Also present: City Clerk Administrator Jackie Monahan-Junek; Public Works Director Jerry Rosati; Police Chief Jesse Linde

Mayor Roen called the meeting to order at 3:00 p.m.

1. Brainstorm/discuss future community/economic development projects

The Mayor asked City Clerk Administrator Monahan-Junek to share her idea regarding having set workshop dates/times so everyone can plan their schedules better. The City Council will discuss this at their next regular meeting.

The Mayor went around the room asking staff and the City Council their thoughts/ideas:

- Public Works Director Rosati – “Livebarn” cameras may be installed at the Hippodrome at no cost to the city so people not in attendance at the Hippodrome can view games. The cameras can be shut off by the coaches as needed. The city currently picks up curbside recycling 3 days/month and Rosati would like to go to 2 days/month. This will free up city workers for other projects.
- Police Chief Linde – The city provides police service to Fayal Township and recommends the fee to Fayal be increased to keep up with the increased costs of operating the Police Department.
- Councilor Rauzi – A waterline needs to be run to the new cemetery addition, a dead tree needs to be removed, and a mill and overlay should be considered.
- Councilor Koivunen – There is a RRCC meeting next Thursday at 4:30 p.m. that he is not available to attend and asked if another Councilor could attend. The golf course is closed for the season.
- Councilor Perpich – The Airport will interview applicant(s) for the Airport Manager position tomorrow. The cities of Eveleth and Virginia need to work together to find a solution for airfield and grounds maintenance at the Airport. The Park Commission

needs to update rules and regulations at Veteran's Park (including no clothes lines allowed). Veterans are asking if they can get discounts at Veteran's Park. The city needs to get infrastructure to the former school campus for an apartment complex.

- Mayor Roen – He is close to having a discussion with a potential developer for townhomes on the former school campus. A local relator will give him input regarding the configuration of the city streets/circle in the middle on the north section of the former school campus. Regarding the Community Center, he suggests inside pickleball courts, bouncy houses, winter events, etc. Councilor Rauzi would like to see that “walkers” can use the building too.
- Councilor Lillis – Spoke with the Code Enforcement Officer regarding some homes on Douglas Ave. that need to be demolished. The 717 Summit St. hearing will be October 21.
- Mayor Roen – Asked what colors do we want for benches (like the Masons purchased). He is working with Energizing Eveleth regarding more benches. Roen opined the city needs to buy into hockey more, such as renaming parks, hockey handles on exterior building doors (to replace traditional knob/handles), etc.

The meeting adjourned at 4:15 p.m.

Consent Agenda Items

City of Eveleth
City Council Meeting

October 20, 2025



MEMORANDUM

TO: Mayor & City Council
FROM: Jackie Monahan-Junek, City Administrator
DATE: October 16, 2025
SUBJECT: Approval of Payroll – September 16-30, 2025

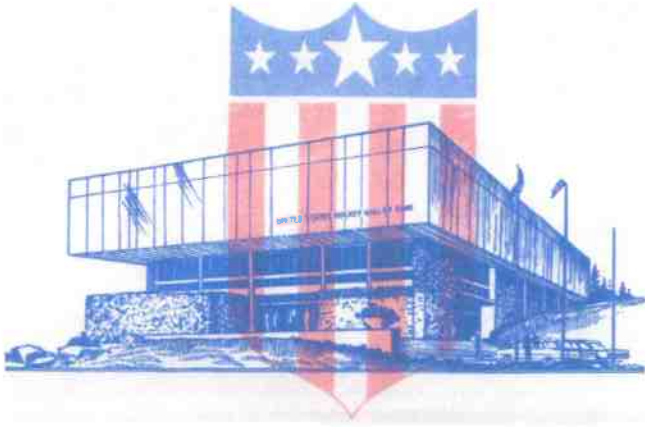
September 16-30, 2025

\$192,378.20

Agenda Item I.1

City of Eveleth
City Council Meeting

October 20, 2025



Eveleth Police Department

415 Pierce Street
Eveleth, MN 55734

Phone (218) 744-7560
Fax (218) 742-9630
email: lindej@evelethpd.gov

JESSE J. LINDE, CHIEF OF POLICE

"Home of the United States Hockey Hall of Fame Museum"

DATE: October 1, 2025

TO: Honorable Mayor & City Council
City of Eveleth

FROM: Jesse J. Linde
Chief of Police

RE: MOU

Dear Mayor & Councilors,

Attached is an MOU between the Eveleth Police Department and the Rock Ridge School District. The purpose of the MOU is to provide security coverage by off-duty Eveleth officers when needed at the Rock Ridge Schools. The Virginia and Gilbert Police Departments are also part of this collaboration to provide security at the schools when needed and will have this MOU in place.

I truly believe we need to have officers inside the schools as it helps build relationships between law enforcement and students as well as staff. With the amount of shootings and violence in our schools across the country it is more important now than ever to have law enforcement presence at schools.

If you have any questions please don't hesitate to call me.

Sincerely,

Jesse J. Linde
Chief of Police

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is hereby entered into between Rock Ridge School District (Hereinafter referred to as the "District") and the Eveleth Police Department (Hereinafter referred to as the "Department") as of the date of the last signature affixed hereto below.

I. Purpose and Intent

The purpose of this MOU is to establish a framework for the provision of extra security coverage by off-duty Department officers at District events and school locations. This agreement outlines the roles and responsibilities of both parties, communication protocols, scheduling procedures, and financial arrangements to ensure the safety of students, staff, and the public. This MOU is not intended to, and does not, create any rights or duties for third parties.

II. Scope of Services

The Department agrees to provide off-duty police officers for extra security shifts at District location as discussed below:

- A least one to two days per week, five-hour shifts, during the school year between the hours of 8:00 AM to 1:00 PM or 10:30 AM to 3:30 PM.

III. Roles and Responsibilities

A. The Department will:

1. Designate and approve qualified off-duty officers to work extra security shifts for the District.
2. Ensure all off-duty officers assigned to District shifts comply with Department policies, directives, and procedures.
3. Submit timely invoices to the District for payment of services rendered.

4. Communicate with District as to officer availability and capacity for purposes of scheduling.

B. The District will:

1. Communicate security needs and requests for off-duty officers in writing to the Department's designated point of contact.
2. Pay the Department for services rendered in a timely manner, as specified in the financial arrangements section of this MOU.
3. Designate a school administrator or event coordinator to serve as the on-site point of contact for the assigned officers during each shift.
4. Provide officers with a safe workspace and clear logistical information and a description of duties.

IV. Financial Arrangements

- A. **Payment Rate:** The District will compensate the Department for overtime police security services at a rate of \$80 per hour, per officer. This rate includes all associated costs such as salary, benefits, and administrative fees.
- B. **Minimum Shift Length:** A minimum shift length of 5 hours will be applied to all extra security requests.
- C. **Billing:** The Department will submit invoices to the District on a monthly basis, detailing the date, time, and total hours worked for each event.
- D. **Invoice Payment:** The District agrees to remit payment for all approved invoices within 30 of receipt.

V. Authority and Command

1. Officers working under this agreement remain employees of the Department and are subject to the exclusive command and control of the Department.
2. Nothing in this MOU grants the District or its employees the authority to direct or control the law enforcement actions of any Department officer.

3. The District agrees that police involvement should not be requested for routine disciplinary matters that can be safely and appropriately handled by school staff. Police intervention should be reserved for criminal incidents or situations that pose a significant threat to safety.

VI. Term, Review, and Termination

- A. Term: This MOU shall be effective from September 2nd, 2025 through June 1st, 2026.
- B. Review: The designated points of contact for the District and the Department will meet at least annually to review and evaluate the effectiveness of this agreement.
- C. Termination: Either party may terminate this MOU by providing a 30 day written notice to the other party.

VII. Signatures

In witness whereof, the parties have executed this Memorandum of Understanding on the date set forth below.

Rock Ridge School District

City of Eveleth

By _____
Its _____
Date:

By _____
Its _____
Date:

Attest:

Agenda Item I.2

City of Eveleth

City Council Meeting

October 20, 2025

Jackie Monahan-Junek City Administrator

From: Amanda Isaacs <Amanda.Isaacs@widseth.com>
Sent: Wednesday, October 8, 2025 9:57 AM
To: Jackie Monahan-Junek City Administrator
Subject: Community Center Proposal
Attachments: Scope of Work Memo.pdf; Widseth_Eveleth Community Center.pdf

Good morning!

Attached is a proposal to develop budgets for submission to IRRRB for the Eveleth Community Center. Also included is a memo documenting the work scopes.

Amanda Isaacs
Technical Designer
218-274-6003
704 E Howard Street
Hibbing, MN 55746

WIDSETH CELEBRATING
FIFTY YEARS
EST. 1975

Widseth.com

[50 Best Places to Work](#) (*Prairie Business Magazine*, 2025)

October 8, 2025

City of Eveleth
Jackie Monahan-Junek
413 Pierce Street
Eveleth, MN 55734

Hibbing

704 East Howard Street
Hibbing, Minnesota 55746

218.263.6868
Hibbing@Widseth.com
Widseth.com

Subject:
Eveleth Community Center
801 Jones Street

Bob Stretar and Amanda Isaacs spoke on October 6, 2025, regarding the Eveleth Community Center (formerly addressed as Eveleth Multipurpose Building).

Bob has worked with the city council to define a scope of work for the next phase at the building.

2026 Scope of Work

Interior (Lower Level Only)

- Phone & Fiber
- Building Security - Surveillance
- Building Security - Access Control
- Add Security Gates
- Interior Door Replacement
- Painting
- Flooring
- Ceiling Repairs
- Elevator Modernization

Exterior

- Wall Infill @ previous door location
- Door Replacement
- Repair exterior Masonry and West Side Steps

2027 Scope of Work

- Roofing replacements
 - Barrel Roof
 - Hallway and Canopy Roofs
 - Upper Roof

The Gym Roof is in good shape and is expected to last another ten years.

In addition to the above work scopes, Amanda identified some other things for discussion:

The boiler project was designed to keep the building heated with the understanding that more work is needed to upgrade the controls and add air conditioning.

Exterior doors are currently painted hollow metal frames and steel doors. Widseth would recommend that these doors be replaced with aluminum storefront-style doors.

October 8, 2025

Jackie Monahan-Junek
City Administrator
City of Eveleth
413 Pierce Street
Eveleth, MN 55734

Professional Design Services Proposal

Eveleth Community Center
801 Jones Street
Eveleth, MN 55734

Jackie,

Thank you for the opportunity to assist the City of Eveleth with project budgeting for the Eveleth Community Center. Widseth Smith Nolting & Associates, Inc. (dba Widseth) is pleased to submit the following proposal for design services. This proposal, as dated above, shall be governed by the attached General Provisions of Professional Services Agreement and amended to include the following information.

Project Understanding

Widseth understands that the City of Eveleth is preparing budgets for presentation to Iron Range Resources and Rehabilitation Board to make updates to the building.

The work scope for 2026 includes Lower-Level interior door replacements, flooring, painting, ceiling repairs, elevator modernization, building security, and phone and data work. Exterior door replacement, wall infills at previous building connections and masonry / concrete repairs are also included.

Roof replacements are planned for 2027.

Scope of Services

Based on the Project Understanding outlined above, Widseth proposes the following Scope of Services

- Prepare Construction Budgets
- Site visit with Bob Stretar
- Meeting with Owner
- Refine Project Scope

Proposed Fees

Widseth proposes to complete the Scope of Services described above for a Total Lump Sum fee of \$8,500 (eight thousand five hundred dollars).

Your signature below and return of this document will indicate your agreement with this Letter Proposal and attachments and shall constitute an Agreement between Widseth and the City of Hibbing. If this proposal meets your approval, please sign and return a copy of the executed agreement to our office and we will schedule our work accordingly.

This proposal will remain valid for 45 days after the submission date.

Thank you for this opportunity to propose and serve as your Architect and Engineers. Widseth is eager to contribute our expertise, and we look forward to working with you on this exciting project.

Submitted:

Approved:

WIDSETH



10/8/25

Amanda Isaacs,
Technical Designer

(date)

Jackie Monahan-Junek
City Administrator

(date)



10/8/25

Katie Hildenbrand, CID
Vice President

(date)

Attachments

- General Provisions of Professional Services Agreement

General Provisions of Professional Services Agreement

These General Provisions are intended to be used in conjunction with a letter-type Agreement or a Request for Services between Widsseth Smith Nolling & Assoc., Inc., a Minnesota Corporation, hereinafter referred to as WIDSETH, and a CLIENT, wherein the CLIENT engages WIDSETH to provide certain Architectural, and/or Engineering services on a Project.

As used herein, the term "this Agreement" refers to (1) the WIDSETH Proposal Letter which becomes the Letter Agreement upon its acceptance by the Client, (2) these General Provisions and (3) any attached Exhibits, as if they were part of one and the same document. With respect to the order of precedence, any attached Exhibits shall govern over these General Provisions, and the Letter Agreement shall govern over any attached Exhibits and these General Provisions. These documents supersede all prior communications and constitute the entire Agreement between the parties. Amendments to this Agreement must be in writing and signed by both CLIENT and WIDSETH.

ARTICLE 1. PERIOD OF SERVICE

The term of this Agreement for the performance of services hereunder shall be as set forth in the Letter Agreement. In this regard, any lump sum or estimated maximum payment amounts set forth in the Letter Agreement have been established in anticipation of an orderly and continuous progress of the Project in accordance with the schedule set forth in the Letter Agreement or any Exhibits attached thereto. WIDSETH shall be entitled to an equitable adjustment to its fee should there be an interruption of services, or amendment to the schedule.

ARTICLE 2. SCOPE OF SERVICES

The scope of services covered by this Agreement shall be as set forth in the Letter Agreement or a Request for Services. Such scope of services shall be adequately described in order that both the CLIENT and WIDSETH have an understanding of the expected work to be performed.

If WIDSETH is of the opinion that any work they have been directed to perform is beyond the Scope of this Agreement, or that the level of effort required significantly exceeds that estimated due to changed conditions and thereby constitutes extra work, they shall notify the CLIENT of that fact. Extra work, additional compensation for same, and extension of time for completion shall be covered by a revision to the Letter Agreement or Request for Services and entered into by both parties.

ARTICLE 3. COMPENSATION TO WIDSETH

A. Compensation to WIDSETH for services described in this Agreement shall be on a Lump Sum basis, Percentage of Construction, and/or Hourly Rate basis as designated in the Letter Agreement and as hereinafter described.

1. A Lump Sum method of payment for WIDSETH's services shall apply to all or parts of a work scope where WIDSETH's tasks can be readily defined and/or where the level of effort required to accomplish such tasks can be estimated with a reasonable degree of accuracy. The CLIENT shall make monthly payments to WIDSETH within 30 days of date of invoice based on an estimated percentage of completion of WIDSETH's services.
2. A Percentage of Construction or an Hourly Rate method of payment of WIDSETH's services shall apply to all or parts of a work scope where WIDSETH's tasks cannot be readily defined and/or where the level of effort required to accomplish such tasks cannot be estimated with any reasonable degree of accuracy. Under an Hourly Rate method of payment, WIDSETH shall be paid for the actual hours worked on the Project by WIDSETH technical personnel times an hourly billing rate established for each employee. Hourly billing rates shall include compensation for all salary costs, payroll burden, general, and administrative overhead and professional fee. In a Percentage of Construction method of payment, final compensation will be based on actual bids if the project is bid and WIDSETH's estimate to the CLIENT if the project is not bid. A rate schedule shall be furnished by WIDSETH to CLIENT upon which to base periodic payments to WIDSETH.
3. In addition to the foregoing, WIDSETH shall be reimbursed for items and services as set forth in the Letter Agreement or Fee Schedule and the following Direct Expenses when incurred in the performance of the work:
 - (a) Travel and subsistence.
 - (b) Specialized computer services or programs.
 - (c) Outside professional and technical services with cost defined as the amount billed WIDSETH.
 - (d) Identifiable reproduction and reprographic costs.
 - (e) Other expenses for items such as permit application fees, license fees, or other additional items and services whether or not specifically identified in the Letter Agreement or Fee Schedule.
4. The CLIENT shall make monthly payments to WIDSETH within 30 days of date of invoice based on computations made in accordance with the above charges for services provided and expenses incurred to date, accompanied by supporting evidence as available.

WIDSETH

ARCHITECTS • ENGINEERS
SCIENTISTS • SURVEYORS

B. The CLIENT will pay the balance stated on the invoice unless CLIENT notifies WIDSETH in writing of the particular item that is alleged to be incorrect within 15 days from the date of invoice, in which case, only the disputed item will remain undue until resolved by the parties. All accounts unpaid after 30 days from the date of original invoice shall be subject to a service charge of 1 % per month, or the maximum amount authorized by law, whichever is less. WIDSETH shall be entitled to recover all reasonable costs and disbursements, including reasonable attorneys fees, incurred in connection with collecting amount owed by CLIENT. In addition, WIDSETH may, after giving seven days written notice to the CLIENT, suspend services and withhold deliverables under this Agreement until WIDSETH has been paid in full for all amounts then due for services, expenses and charges. CLIENT agrees that WIDSETH shall not be responsible for any claim for delay or other consequential damages arising from suspension of services hereunder. Upon payment in full by Client and WIDSETH's resumption of services, the time for performance of WIDSETH's services shall be equitably adjusted to account for the period of suspension and other reasonable time necessary to resume performance.

ARTICLE 4. ABANDONMENT, CHANGE OF PLAN AND TERMINATION

Either Party has the right to terminate this Agreement upon seven days written notice. In addition, the CLIENT may at any time, reduce the scope of this Agreement. Such reduction in scope shall be set forth in a written notice from the CLIENT to WIDSETH. In the event of unresolved dispute over change in scope or changed conditions, this Agreement may also be terminated upon seven days written notice as provided above.

In the event of termination, and upon payment in full for all work performed and expenses incurred to the date of termination, documents that are identified as deliverables under the Letter Agreement whether finished or unfinished shall be made available by WIDSETH to the CLIENT pursuant to Article 5, and there shall be no further payment obligation of the CLIENT to WIDSETH under this Agreement except for payment of an amount for WIDSETH's anticipated profit on the value of the services not performed by WIDSETH and computed in accordance with the provisions of Article 3 and the Letter Agreement.

In the event of a reduction in scope of the Project work, WIDSETH shall be paid for the work performed and expenses incurred on the Project work thus reduced and for any completed and abandoned work, for which payment has not been made, computed in accordance with the provisions of Article 3 and the Letter Agreement.

ARTICLE 5. DISPOSITION OF PLANS, REPORTS AND OTHER DATA

All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by WIDSETH or its consultants are instruments of Service and shall remain the property of WIDSETH or its consultants, respectively. WIDSETH and its subconsultants retain all common law, statutory and other reserved rights, including, without limitation, copyright. WIDSETH and its subconsultants maintain the right to determine if production will be made, and allowable format for production, of any electronic media or data to CLIENT or any third-party. Upon payment in full of monies due pursuant to the Agreement, WIDSETH shall make hard copies available to the CLIENT, of all documents that are identified as deliverables under the Letter Agreement. If the documents have not been finished (including, but not limited to, completion of final quality control), then WIDSETH shall have no liability for any claims expenses or damages that may arise out of items that could have been corrected during completion/quality control. Any Instruments of Service provided are not intended or represented to be suitable for reuse by the CLIENT or others on extensions of the Project or any other project. Any modification or reuse without written verification or adaptation by WIDSETH for the specific purpose intended will be at CLIENT's sole risk and without liability or legal exposure to WIDSETH. CLIENT shall indemnify, defend and hold harmless WIDSETH from any and all suits or claims of third parties arising out of use of unfinished documents, or modification or reuse of finished documents, which is not specifically verified, adapted, or authorized in writing by WIDSETH. This indemnity shall survive the termination of this Agreement.

Should WIDSETH choose to deliver to CLIENT documents in electronic form, CLIENT acknowledges that differences may exist between any electronic files delivered and the printed hard-copy. Copies of documents that may be relied upon by CLIENT are limited to the printed hard-copies that are signed and/or sealed by WIDSETH. Files in electronic form are only for convenience of CLIENT. Any conclusion or information obtained or derived from such electronic documents will be at user's sole risk. CLIENT acknowledges that the useful life of some forms of electronic media may be limited because of deterioration of the media or obsolescence of the computer hardware and/or software systems. Therefore, WIDSETH makes no representation that such media will be fully usable beyond 30 days from date of delivery to CLIENT.

ARTICLE 6. CLIENT'S ACCEPTANCE BY PURCHASE ORDER OR OTHER MEANS

In lieu of or in addition to signing the acceptance blank on the Letter Agreement, the CLIENT may accept this Agreement by permitting WIDSETH to commence work on the project or by issuing a purchase order signed by a duly authorized representative. Such purchase order shall incorporate by reference the terms and conditions of this Agreement. In the event of a conflict between the terms and conditions of this Agreement and those contained in the CLIENT's purchase order, the terms and conditions of this Agreement shall govern. Notwithstanding any purchase order provisions to the contrary, no warranties, express or implied, are made by WIDSETH.

ARTICLE 7. CLIENT'S RESPONSIBILITIES

A. To permit WIDSETH to perform the services required hereunder, the CLIENT shall supply, in proper time and sequence, the following at no expense to WIDSETH:

1. Provide all program, budget, or other necessary information regarding its requirements as necessary for orderly progress of the work.
2. Designate in writing, a person to act as CLIENT's representative with respect to the services to be rendered under this Agreement. Such person shall have authority to transmit instructions, receive instructions, receive information, interpret and define CLIENT's policies with respect to WIDSETH's services.
3. Furnish, as required for performance of WIDSETH's services (except to the extent provided otherwise in the Letter Agreement or any Exhibits attached hereto), data prepared by or services of others, including without limitation, core borings, probes and subsurface explorations, hydrographic and geohydrologic surveys, laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary easement, right-of-way, topographic and utility surveys; property descriptions; zoning, deed and other land use restriction; and other special data not covered in the Letter Agreement or any Exhibits attached hereto.
4. Provide access to, and make all provisions for WIDSETH to enter upon publicly or privately owned property as required to perform the work.
5. Act as liaison with other agencies or involved parties to carry out necessary coordination and negotiations; furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
6. Examine all reports, sketches, drawings, specifications and other documents prepared and presented by WIDSETH, obtain advice of an attorney, insurance counselor or others as CLIENT deems necessary for such examination and render in writing, decisions pertaining thereto within a reasonable time so as not to delay the services of WIDSETH.
7. Give prompt written notice to WIDSETH whenever CLIENT observes or otherwise becomes aware of any development that affects the scope or timing of WIDSETH's services or any defect in the work of Construction Contractor(s), Consultants or WIDSETH.
8. Initiate action, where appropriate, to identify and investigate the nature and extent of asbestos and/or pollution in the Project and to abate and/or remove the same as may be required by federal, state or local statute, ordinance, code, rule, or regulation now existing or hereinafter enacted or amended. For purposes of this Agreement, "pollution" and "pollutant" shall mean any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, alkalis, chemicals and hazardous or toxic waste. Hazardous or toxic waste means any substance, waste pollutant or contaminant now or hereafter included within such terms under any federal, state or local statute, ordinance, code, rule or regulation now existing or hereinafter enacted or amended. Waste further includes materials to be recycled, reconditioned or reclaimed.

If WIDSETH encounters, or reasonably suspects that it has encountered, asbestos or pollution in the Project, WIDSETH shall cease activity on the Project and promptly notify the CLIENT, who shall proceed as set forth above. Unless otherwise specifically provided in the Letter Agreement, the services to be provided by WIDSETH do not include identification of asbestos or pollution, and WIDSETH has no duty to identify or attempt to identify the same within the area of the Project.

With respect to the foregoing, CLIENT **acknowledges** and agrees that WIDSETH is not a user, handler, generator, operator, treator, storer, transporter or disposer of asbestos or pollution which may be encountered by WIDSETH on the Project. It is further understood and agreed that services WIDSETH will undertake for CLIENT may be uninsurable obligations involving the presence or potential presence of asbestos or pollution. Therefore, CLIENT agrees, except (1) such liability as may arise out of WIDSETH's sole negligence in the performance of services under this Agreement or (2) to the extent of insurance coverage available for the claim, to hold harmless, indemnify and defend WIDSETH and WIDSETH's officers, subcontractor(s), employees and agents from and against any and all claims, lawsuits, damages, liability and costs, including, but not limited to, costs of defense, arising out of or in any way connected with the presence, discharge, release, or escape of asbestos or pollution. This indemnification is intended to apply only to existing conditions and not to conditions caused or created by WIDSETH. This indemnification shall survive the termination of this Agreement.

9. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as CLIENT may require or WIDSETH may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by Contractor(s), such auditing service as CLIENT may require to ascertain how or for what purpose any Contractor has used the moneys paid under the construction contract, and such inspection services as CLIENT may require to ascertain that Contractor(s) are complying with any law, rule, regulation, ordinance, code or order applicable to their furnishing and performing the work.

10. Provide "record" drawings and specifications for all existing physical features, structures, equipment, utilities, or facilities which are pertinent to the Project, to the extent available.

11. Provide other services, materials, or data as may be set forth in the Letter Agreement or any Exhibits attached hereto.

B. WIDSETH may use any CLIENT provided information in performing its services. WIDSETH shall be entitled to rely on the accuracy and completeness of information furnished by the CLIENT, if WIDSETH finds that any information furnished by the CLIENT is in error or is inadequate for its purpose, WIDSETH shall endeavor to notify the CLIENT. However, WIDSETH shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by CLIENT.

ARTICLE 8. OPINIONS OF COST

Opinions of probable project cost, construction cost, financial evaluations, feasibility studies, economic analyses of alternate solutions and utilitarian considerations of operations and maintenance costs provided for in the Letter Agreement or any Exhibits attached hereto are to be made on the basis of WIDSETH's experience and qualifications and represent WIDSETH's judgment as an experienced design professional. It is recognized, however, that WIDSETH does not have control over the cost of labor, material, equipment or services furnished by others or over market conditions or contractors' methods of determining their prices, and that any evaluation of any facility to be constructed, or acquired, or work to be performed on the basis of WIDSETH's cost opinions must, of necessity, be speculative until completion of construction or acquisition. Accordingly, WIDSETH does not guarantee that proposals, bids or actual costs will not substantially vary from opinions, evaluations or studies submitted by WIDSETH to CLIENT hereunder.

ARTICLE 9. CONSTRUCTION PHASE SERVICES

CLIENT acknowledges that it is customary for the architect or engineer who is responsible for the preparation and furnishing of Drawings and Specifications and other construction-related documents to be employed to provide professional services during the Bidding and Construction Phases of the Project. (1) to interpret and clarify the documentation so furnished and to modify the same as circumstances revealed during bidding and construction may dictate, (2) in connection with acceptance of substitute or equal items of materials and equipment proposed by bidders and Contractor(s), (3) in connection with approval of shop drawings and sample submittals, and (4) as a result of and in response to WIDSETH's detecting in advance of performance of affected work inconsistencies or irregularities in such documentation. CLIENT agrees that if WIDSETH is not employed to provide such professional services during the Bidding (if the work is put out for bids) and the Construction Phases of the Project, WIDSETH will not be responsible for, and CLIENT shall indemnify and hold WIDSETH, its officers, consultant(s), subcontractor(s), employees and agents harmless from, all claims, damages, losses and expenses including attorneys' fees arising out of, or resulting from, any interpretation, clarification, substitution acceptance, shop drawing or sample approval or modification of such documentation issued or carried out by CLIENT or others. Nothing contained in this paragraph shall be construed to release WIDSETH, its officers, consultant(s), subcontractor(s), employees and agents from liability for failure to perform in accordance with professional standards any duty or responsibility which WIDSETH has undertaken or assumed under this Agreement.

ARTICLE 10. REVIEW OF SHOP DRAWINGS AND SUBMITTALS

WIDSETH may review and approve or take other appropriate action on the contractor's submittals or shop drawings for the limited purpose of checking for general conformance with information given and design concept expressed in the Contract Documents. Review and/or approval of submittals is not conducted for the purpose of determining accuracy and completeness of other details or for substantiating instructions for installation or performance of equipment or systems, all of which remain the exclusive responsibility of the contractor. WIDSETH's review and/or approval shall not constitute approval of safety precautions, or any construction means, methods, techniques, sequences or procedures. WIDSETH's approval of a specific item shall not indicate approval of an assembly of which the item is a component. WIDSETH's review and/or approval shall not relieve contractor for any deviations from the requirements of the contract documents nor from the responsibility for errors or omissions on items such as sizes, dimensions, quantities, colors, or locations. Contractor shall remain solely responsible for compliance with any manufacturer requirements and recommendations.

ARTICLE 11. REVIEW OF PAY APPLICATIONS

If included in the scope of services, any review or certification of any pay applications, or certificates of completion shall be based upon WIDSETH's observation of the Work and on the data comprising the contractor's application for payment, and shall indicate that to the best of WIDSETH's knowledge, information and belief, the quantity and quality of the Work is in general conformance with the Contract Documents. The issuance of a certificate for payment or substantial completion is not a representation that WIDSETH has made exhaustive or continuous inspections, reviewed construction means and methods, verified any back-up data provided by the contractor, or ascertained how or for what purpose the contractor has used money previously paid by CLIENT.

ARTICLE 12. REQUESTS FOR INFORMATION (RFI)

If included in the scope of services, WIDSETH will provide, with reasonable promptness, written responses to requests from any contractor for clarification, interpretation or information on the requirements of the Contract Documents. If Contractor's RFIs are, in WIDSETH's professional opinion, for information readily apparent from reasonable observation of field conditions or review of the Contract Documents, or are reasonably inferable therefrom, WIDSETH shall be entitled to compensation for Additional Services for WIDSETH's time in responding to such requests. CLIENT may wish to make the Contractor responsible to the CLIENT for all such charges for additional services as described in this article.

ARTICLE 13. CONSTRUCTION OBSERVATION

If included in the scope of services, WIDSETH will make site visits as specified in the scope of services in order to observe the progress of the Work completed. Such site visits and observations are not intended to be an exhaustive check or detailed inspection, but rather are to allow WIDSETH to become generally familiar with the Work. WIDSETH shall keep CLIENT informed about the progress of the Work and shall advise the CLIENT about observed deficiencies in the Work. WIDSETH shall not supervise, direct or have control over any Contractor's work, nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor. WIDSETH shall not be responsible for any acts or omissions of any Contractor and shall not be responsible for any Contractor's failure to perform the Work in accordance with the Contract Documents or any applicable laws, codes, regulations, or industry standards.

If construction observation services are not included in the scope of services, CLIENT assumes all responsibility for interpretation of the Contract Documents and for construction observation, and the CLIENT waives any claims against WIDSETH that are connected with the performance of such services.

ARTICLE 14. BETTERMENT

If, due to WIDSETH's negligence, a required item or component of the Project is omitted from the construction documents, WIDSETH shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event, will WIDSETH be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

ARTICLE 15. CERTIFICATIONS, GUARANTEES AND WARRANTIES

WIDSETH shall not be required to sign any documents, no matter by who requested, that would result in WIDSETH having to certify, guarantee or warrant the existence of conditions whose existence WIDSETH cannot ascertain. CLIENT agrees not to make resolution of any dispute with WIDSETH or payment of any amount due to WIDSETH in any way contingent upon WIDSETH signing such certification.

ARTICLE 16. CONTINGENCY FUND

CLIENT and WIDSETH agree that certain increased costs and changes may be required because of possible omissions, ambiguities or inconsistencies in the plans and specifications prepared by WIDSETH, and therefore, that the final construction cost of the Project may exceed the bids, contract amount or estimated construction cost. CLIENT agrees to set aside a reserve in the amount of 5% of the Project construct costs as a contingency to be used, as required, to pay for any such increased costs and changes. CLIENT further agrees to make no claim by way of direct or third-party action against WIDSETH with respect to any increased costs within the contingency because of such changes or because of any claims made by any Contractor relating to such changes.

ARTICLE 17. INSURANCE

WIDSETH shall procure and maintain insurance for protection from claims against it under workers' compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims against it for damages because of injury to or destruction of property including loss of use resulting therefrom.

Also, WIDSETH shall procure and maintain professional liability insurance for protection from claims arising out of performance of professional services caused by any negligent act, error, or omission for which WIDSETH is legally liable.

Certificates of insurance will be provided to the CLIENT upon request.

ARTICLE 18. ASSIGNMENT

Neither Party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by WIDSETH as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

ARTICLE 19. NO THIRD-PARTY BENEFICIARIES

Nothing contained in this Agreement shall create a contractual relationship or a cause of action by a third-party against either WIDSETH or CLIENT. WIDSETH's services pursuant to this Agreement are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against WIDSETH because of this Agreement.

ARTICLE 20. CORPORATE PROTECTION

It is intended by the parties to this Agreement that WIDSETH's services in connection with the Project shall not subject WIDSETH's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary, CLIENT agrees that as the CLIENT's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against WIDSETH, a Minnesota corporation, and not against any of WIDSETH's individual employees, officers or directors.

ARTICLE 21. CONTROLLING LAW

This Agreement is to be governed by the laws of the State of Minnesota.

ARTICLE 22. ASSIGNMENT OF RISK

In recognition of the relative risks and benefits of the project to both the CLIENT and WIDSETH, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, to limit the liability of WIDSETH, employees of WIDSETH and sub-consultants, to the CLIENT and to all construction contractors, subcontractors, agents and assigns on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that total aggregate liability of WIDSETH, employees of WIDSETH and sub-consultants, to all those named shall not exceed WIDSETH's total fee received for services rendered on this project. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract or warranty.

ARTICLE 23. NON-DISCRIMINATION

WIDSETH will comply with the provisions of applicable federal, state and local statutes, ordinances and regulations pertaining to human rights and non-discrimination.

ARTICLE 24. SEVERABILITY

Any provision or portion thereof in this Agreement which is held to be void or unenforceable under any law shall be deemed stricken and all remaining provisions shall continue to be valid and binding between CLIENT and WIDSETH. All limits of liability and indemnities contained in the Agreement shall survive the completion or termination of the Agreement.

ARTICLE 25. PRE-LIEN NOTICE

PURSUANT TO THE AGREEMENT WIDSETH WILL BE PERFORMING SERVICES IN CONNECTION WITH IMPROVEMENTS OF REAL PROPERTY AND MAY CONTRACT WITH SUBCONSULTANTS OR SUBCONTRACTORS AS APPROPRIATE TO FURNISH LABOR, SKILL AND/OR MATERIALS IN THE PERFORMANCE OF THE WORK. ACCORDINGLY, CLIENT IS ENTITLED UNDER MINNESOTA LAW TO THE FOLLOWING NOTICE:

- (a) **ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR ITS CONTRIBUTIONS.**
- (b) **UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIALS FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.**

Agenda Item I.3

City of Eveleth

City Council Meeting

October 20, 2025

Jackie Monahan-Junek City Administrator

From: Amanda Isaacs <Amanda.Isaacs@widseth.com>
Sent: Wednesday, October 8, 2025 11:50 AM
To: Jackie Monahan-Junek City Administrator
Cc: Katie Hildenbrand; Madison Kroymann; Jen Masterman
Subject: RE: 20-103 City of Eveleth Projects - Pay App 013 - Final
Attachments: MGC Invoice 4961.pdf; MGC City of Eveleth Projects Pay App #13.pdf; 20-103 IC-134.pdf; 20-103 G706 Contractor's Affidavit of Payment of Debts and Claims.pdf; 20-103 G706A Contractor's Affidavit of Release of Liens.pdf

Jackie,

Widseth recommends making final payment.

Amanda Isaacs

Technical Designer
218-274-6003
704 E Howard Street
Hibbing, MN 55746

WIDSETH CELEBRATING
FIFTY YEARS
EST. 1975

Widseth.com

50 Best Places to Work (*Prairie Business Magazine*, 2025)

From: Jeff Dingman <jdingman@maxgrayconstruction.com>
Sent: Thursday, August 21, 2025 3:51 PM
To: 'Jackie Monahan-Junek City Administrator' <jackie@eveleth.gov>; Jen Masterman <Jen.Masterman@widseth.com>
Cc: Amanda Isaacs <Amanda.Isaacs@widseth.com>; Katie Hildenbrand <Katie.Hildenbrand@widseth.com>; Kelly Squires <Ksquires@maxgrayconstruction.com>; Greg Gargano <ggargano@MaxGrayConstruction.com>; Hana Marsh <HMarsh@maxgrayconstruction.com>
Subject: RE: 20-103 City of Eveleth Projects - Pay App 013 - Final

Good Afternoon,

Please find the attached invoice #4961 for the balance remaining due to MGC. The original pay application & corresponding compliance paperwork have also been included. Thank you.

Jeff Dingman, Controller



PO Box 689
2501 5th Avenue West, Hibbing, MN 55746
W. 218.262.6622 / C. 218.839.6021
www.maxgrayconstruction.com



MAX GRAY CONSTRUCTION

GENERAL BUILDING CONTRACTORS / HIBBING / DULUTH

2501 5th Avenue W. • P.O. Box 689 • Hibbing, Minnesota 55746
Ph.: 218/262-6622 • Fax: 218/262-8901 • www.maxgrayconstruction.com

004961
INVOICE

To: CITY OF EVELETH
413 PIERCE STREET
EVELETH, MN 55734
ATTN: JACKIE MONAHAN-JUNEK

Date August 21, 2025 Job No. 2319-00

Job Name

Job Location

TERMS: A service charge of 1.5% per month
(18% per annum) will be added to all accounts not paid in 30 days.

DESCRIPTION	AMOUNT
-------------	--------

CITY OF EVELETH BONDING PROJECTS

Pay Application #13 \$ 131,279.32

Check 263217 Received 7/9/25 \$ (126,279.32)
Over Payment on Ck 261801 Received 9/27/24 \$ (0.01)

Balance Due \$ 4,999.99

Councilor Perpich would like to see a spirit of cooperation with the entities. Perpich said there are future projects moving forward, with share services potential, that could benefit all communities.

Councilor Rauzi said he agrees with the general thought. Rauzi invested a lot of time in the first round of discussions and understands the issues. He pointed out that nothing is broken with any of the fire departments. The goal is to be better financially and maybe have more manpower. He cautioned getting too far ahead and encouraged taking one step at a time.

Fire Chief Guy Spurlin said this is something the Eveleth Fire Department needs to do financially. Spurlin said Eveleth, Gilbert and Fayal all work well together, and that the Eveleth Fire Department will follow the direction of the City Council.

5. Introduction and First Reading of an Ordinance Regulating Antennas and Towers

Motion by Councilor Koivunen, second by Councilor Perpich to approve Introduction and First Reading of an Ordinance Regulating Antennas and Towers. Ayes – All.

6. Consider approving the title and summary of the proposed Ordinance Regulating Antennas and Towers to be published in the City's official newspaper

Motion by Councilor Perpich, second by Councilor Rauzi to approve the title and summary of the proposed Ordinance Regulating Antennas and Towers to be published in the City's official newspaper. Ayes – All.

7. Pay Application No. 2 from Peterson Sheet Metal, Inc. in the amount of the \$134,536.53 for Multipurpose Building Boiler Reconstruction Project

Motion by Councilor Perpich, second by Councilor Koivunen to approve Pay Application No. 2 from Peterson Sheet Metal, Inc. in the amount of the \$134,536.53 for the Multipurpose Building Boiler Reconstruction Project. Ayes – All.

8. Pay Application No. 3 from Peterson Sheet Metal, Inc. in the amount of the \$75,462.20 for Multipurpose Building Boiler Reconstruction Project

Motion by Councilor Rauzi, second by Councilor Perpich to approve Pay Application No. 3 from Peterson Sheet Metal, Inc. in the amount of the \$75,462.20 for the Multipurpose Building Boiler Reconstruction Project. Ayes – All.

 **9. Pay Application No. 013/Final from Max Gray Construction in the amount of \$131,279.32 for City of Eveleth Projects**

Motion by Councilor Perpich, second by Councilor Koivunen to approve Pay Application No. 013/Final from Max Gray Construction for City of Eveleth Projects in the amount of \$131,279.32 less \$5,000 for outstanding punch list items. Ayes – All.

The City will withhold \$5,000 until the remaining items have been finished.

10. Miscellaneous Lease between Minnesota Department of Natural Resources and City of Eveleth (for property west of Highway 53 for possible business park development)

Motion by Councilor Rauzi, second by Councilor Lillis to approve Miscellaneous Lease between Minnesota Department of Natural Resources and City of Eveleth (for property west of Highway 53 for possible business park development). Ayes – All.

11. Request for one EMT to attend Wilderness EMS Event, August 19-22, 2025, Ely, MN

Motion by Councilor Perpich, second by Councilor Koivunen to grant the request for one EMT to attend the Wilderness EMS Event, August 19-22, 2025 in Ely, MN. Ayes – Koivunen, Perpich, Lillis, Roen; Abstain – Rauzi (due to conflict of interest). Motion carried.

12. Request from Waterview Woods Nursing Home to Hold a Classic Car Show on August 13, 2025

Motion by Councilor Koivunen, second by Councilor Perpich to authorize the request from Waterview Woods Nursing Home to block off the 600th block between Hayes and Jackson Street for a Classic Car Show to be held August 13, 2025 from 1:00 to 4:00 p.m. Ayes – All.

J. COUNCIL PRESENTATIONS/COMMITTEE REPORTS

Councilor Koivunen will be attending a Golf Commission meeting and an Eveleth-Virginia Airport Authority Meeting this Thursday.

Councilor Perpich reported on the recent Parks Commission Meeting. The playground equipment, behind the former IGA store, has been removed. The Eveleth Veterans Lake Park campground managers will be hosting a craft fair at the campground in September. Perpich suggested maybe some food trucks would want to participate at the craft fair.

Perpich said the name of the “Eveleth Veterans Lake Park” was discussed and he referred to the Council for consideration as to whether or not the name should be changed. City Clerk Administrator Monahan-Junek will look to see if there is any official City documentation which refers to the name.

Agenda Item I.4

City of Eveleth

City Council Meeting

October 20, 2025



2205 1st Avenue
 Hibbing, Minnesota 55746
 (218) 262-2315 tel

QUOTE #10370

CUSTOMER Widseth 41 Pierce Street Eveleth, MN 55734 Widseth (218) 281-6522	BILL TO Widseth 704 East Howard Street Hibbing, MN 55746
--------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------

DATE CREATED	TYPE	PO #
Sep 30, 2025	Commercial	

SERVICE NOTES

Duct silencer Estimate.

This estimate is for:

- Supply and install new Ruskin LLF-60 36x24 silencer for second floor of city hall.
- Demo and disposal of existing duct work.
- All sheetmetal fabrication and labor for installation.

Labor-\$3960
 Parts-\$3046.95

Estimate for 2 @ 22"x10" Dampers

- Supply and install new dampers where drawn.
- All sheetmetal fabrication.

Labor-\$660
 Parts-\$230.55

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
1.00	Estimate for 2nd floor silencer.	\$7,006.95	\$7,006.95
1.00	Estimate for 2@22"x10" dampers	\$890.55	\$890.55
		SUBTOTAL	\$7,897.50
		(0.0%) TAX	\$0.00
		TOTAL	\$7,897.50

Please confirm acceptance of quote by signing and dating below.

CUSTOMER SIGNATURE _____

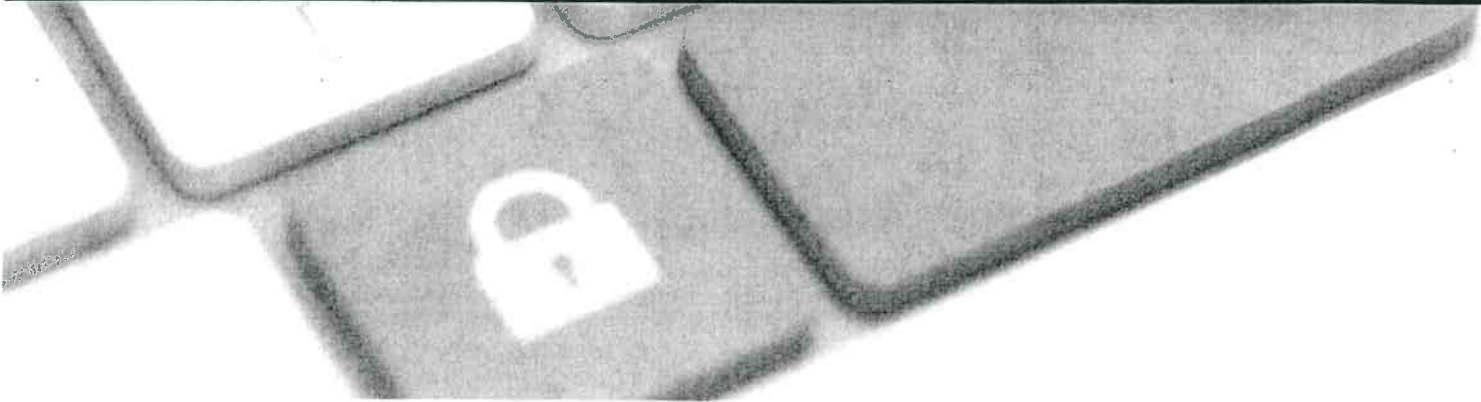
DATE _____

Agenda Item I.5

City of Eveleth

City Council Meeting

October 20, 2025



Description	Rate	Qty	Line Total
special order 65" Samsung Standard TV	\$500.00	1	\$500.00
special order TV STAND - ROLLING	\$350.00	1	\$350.00
special order Refurbished LAPTOP to run Zoom	\$350.00	1	\$350.00
special order Misc cables and connectors	\$80.00	1	\$80.00
special order LABOR FOR SETUP (city pro- vided owl camera) Stand assembly included Training included	\$95.00	7	\$665.00
	Subtotal		1,945.00
	Tax		0.00
	Estimate Total (USD)		\$1,945.00

Prepared For
City of Eveleth

Estimate Number
0000086

Estimate Date
10/14/2025

Meet our next generation Meeting Owl 4+ >>

OWLLABS

Shop ▾ Room Solutions ▾ Resources ▾

Join a Live Demo

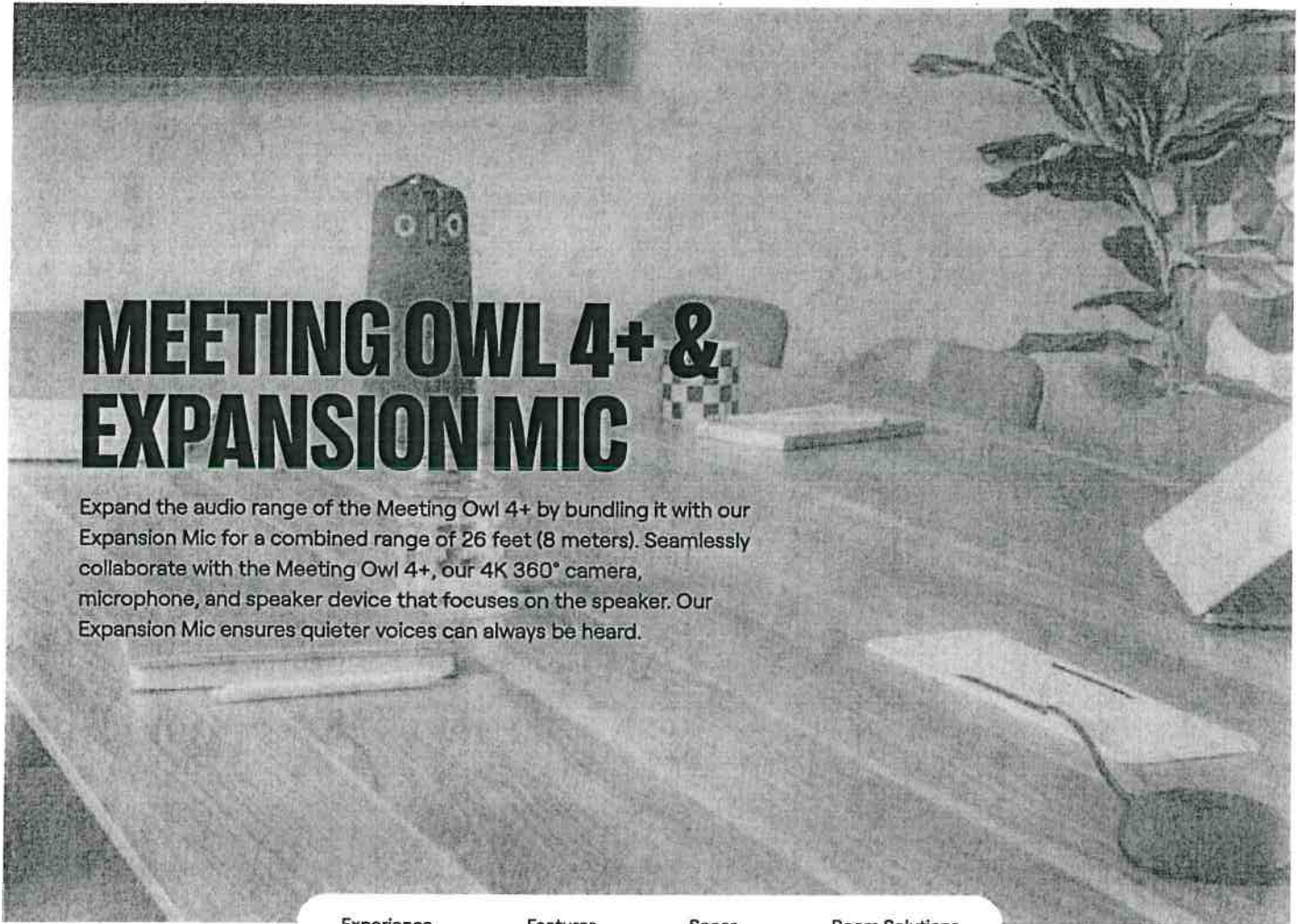
The Nest 

Meeting Owl 4+ & Expansion Mic

Ships in 2-3 business days

\$2,248 \$2,099

Buy Now



MEETING OWL 4+ & EXPANSION MIC

Expand the audio range of the Meeting Owl 4+ by bundling it with our Expansion Mic for a combined range of 26 feet (8 meters). Seamlessly collaborate with the Meeting Owl 4+, our 4K 360° camera, microphone, and speaker device that focuses on the speaker. Our Expansion Mic ensures quieter voices can always be heard.

Experience

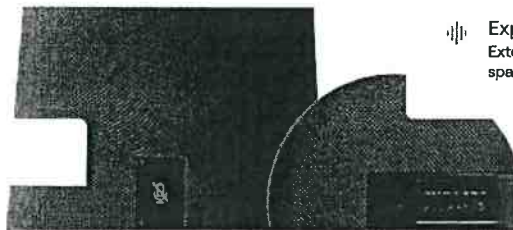
Features


Specs

Room Solutions

Hear everyone loud and clear.

Meeting Owl 4+

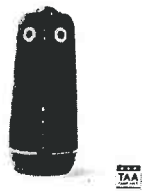


 Expansion Mic
Extend audio coverage in larger spaces.

This website stores cookies on your computer. These cookies are used to collect information about how you interact with our website and allow us to remember you. We use this information in order to improve and customize your browsing experience and for analytics and metrics about our visitors both on this website and other media. To find out more about the cookies we use, see our Privacy Policy.

Accept

Preferences



Works with: Meeting Owl 4+ or 3, and Owl Bar

Meeting Owl 4+ TAA

Our most advanced all-in-one video conferencing device, delivering 4K Ultra HD 360° video and TAA compliance for secure, trusted collaboration.

\$2,499

[See Details](#)

Add to Cart



Works with: Meeting Owl 4+ or 3

Expansion Mic

Hear everyone loud and clear, even at longer tables.

\$249

[See Details](#)

Add to Cart

Whiteboard Owl

Give remote participants a clear view of the whiteboard.

\$599

[See Details](#)

Add to Cart

Bundles

Room Size: All



Meeting Owl 4+ & Owl Bar

Our premium duo for immersive, productive meetings in any space.

~~\$3,599~~ \$2,879

Save \$720

[See Details](#)

Add to Cart

Room Size: All



Meeting Owl 3 & Owl Bar

Our essential duo for immersive, productive meetings in any space.

~~\$2,699~~ \$2,209

Save \$490

[See Details](#)

Add to Cart

Room Size: Medium Large



Meeting Owl 4+ & Expansion Mic

Upgrade your meeting's reach with our premium all-in-one video conferencing device and Expansion Mic for clear audio and 360° 4K UHD video in larger spaces.

~~\$2,248~~ \$2,099

Save \$149

[See Details](#)

Add to Cart

This website stores cookies on your computer. These cookies are used to collect information about how you interact with our website and allow us to remember you. We use this information in order to improve and customize your browsing experience and for analytics and metrics about our visitors both on this website and other media. To find out more about the cookies we use, see our Privacy Policy.

Accept

Preferences

Video Conferencing
Devices

Bundles

Microsoft Teams Rooms

Stands & Mounts

Warranties

Travel Cases

Cords & Replacements



Meeting Owl 4+

Our smartest camera yet, enhanced with 4K UHD resolution

\$1,999

Video Conferencing Devices

New Version



Meeting Owl 4+

Our most advanced all-in-one video conferencing device, now with 4K Ultra HD 360° video.

\$1,999

[See Details](#)

Add to Cart

Best Seller



Meeting Owl 3

Center-of-room camera zooms in on speakers' faces for a face-to-face view.

\$1,099

[See Details](#)

Add to Cart

Works With: All Meeting Owls



Owl Bar

Front-of-room camera, mic, and speaker allows remote participants to see all the action at once.

~~\$1,799~~ \$1,439

Save \$360

[See Details](#)

Add to Cart

This website stores cookies on your computer. These cookies are used to collect information about how you interact with our website and allow us to remember you. We use this information in order to improve and customize your browsing experience and for analytics and metrics about our visitors both on this website and other media. To find out more about the cookies we use, see our [Privacy Policy](#).

Accept

Preferences

Agenda Item I.6

City of Eveleth

City Council Meeting

October 20, 2025



Minnesota Department of Public Safety
 Alcohol & Gambling Enforcement Division
 445 Minnesota Street, 1600
 St Paul, Minnesota 55101
 651-201-7507

Renewal for 2am License/Permit

License/Permit Type: 2AM-100K
 Permit Number: 2332

Expiration Date: 11/18/2025
 Business Telephone: 2187441741

DBA: Red Garter Lounge
 214 Grant Inc.
 214 Grant Ave
 Eveleth, MN 55734

Business Location
 214 Grant Ave
 Eveleth

If any of the above licensee information is not correct, please make corrections as necessary.

Licensee must report previous 12 month on sale alcoholic beverage gross receipts by checking one of the boxes below. Next to the box you check is your 2 AM license fee. Make check payable to: Alcohol and Gambling Enforcement Division (AGED). Mail this application and check to address listed above.

- \$300 2 AM license fee - Up to \$100,000 in on sale gross receipts for alcoholic beverages
- \$750 2 AM license fee - Over \$100,000, but not over \$500,000 in on sale gross receipts for alcoholic beverages
- \$1000 2 AM license fee - Over \$500,000 in on sale gross receipts for alcoholic beverages
- \$200 2 AM license fee - 3.2% On Sale Malt Liquor licensees or Set Up license holders
- \$200 2 AM license fee - Did not sell alcoholic beverages for a full 12 months prior to this application

Yes No Does the city or county that issues your liquor license allow the sale of alcoholic beverages until 2 AM?

City Clerk/County Auditor Signature _____ Date _____

(I certify that the city or county of _____ approves the sale of alcoholic beverages until 2AM)

Licensee Signature *Craig M. Johnson*
 (I certify that I have answered the above questions truthfully and correctly)

Date _____

Licensee Minnesota Tax ID Number (Required): _____ NOT FEDERAL TAX ID

Licensee: Prior to submitting this application to the Alcohol & Gambling Enforcement Division you must have this form signed by your local city or county licensing official

Agenda Item I.7

City of Eveleth

City Council Meeting

October 20, 2025

CITY OF EVELETH, MINNESOTA

RESOLUTION

**RESOLUTION AUTHORIZING THE CITY OF EVELETH TO
MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE
MINNESOTA DEPARTMENT OF IRON RANGE RESOURCES &
REHABILITATION FOR COMMUNITY CENTER IMPROVEMENTS**

WHEREAS, the Eveleth City Council approves the Public Works grant application for Community Center improvements.

WHEREAS, the Eveleth City Council hereby agrees to accept funding for the project if approved by the Minnesota Department of Iron Range Resources & Rehabilitation.

NOW THEREFORE BE IT RESOLVED that the City Council of Eveleth, Minnesota does hereby adopt this resolution.

The foregoing resolution was offered by Councilor _____, and seconded by Councilor _____ was declared carried on the following vote:

Ayes:
Nays:
Absent:

ADOPTED by the City Council of the City of Eveleth this 20th day of October, 2025.

Adam Roen, Mayor

Attest:

Jackie Monahan-Junek
City Clerk/Administrator

Agenda Item I.8

City of Eveleth

City Council Meeting

October 20, 2025

CITY OF EVELETH, MINNESOTA

RESOLUTION

**RESOLUTION AUTHORIZING SUBMITTAL OF GRANT
APPLICATION FOR THE FISCAL YEAR 2026 ST. LOUIS COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

WHEREAS, St. Louis County is preparing a Consolidated Plan/Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

WHEREAS, St. Louis County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

WHEREAS, the City of Eveleth is making application to CDBG for 2026 West Eveleth Sanitary Sewer Force Main Project, and

WHEREAS, it is found that the project meets the physical improvement federal objective of the CDBG program and is prioritized by the community as a high priority need.

THEREFORE, BE IT RESOLVED, that the City of Eveleth CDBG application for 2026 West Eveleth Sanitary Sewer Force Main Project, is hereby authorized to be submitted to St. Louis County for inclusion in St. Louis County Consolidated Plan/Action Plan to the U.S. Department of Housing and Urban Development, and that the City Clerk/Administrator is hereby authorized to execute all documents, agreements, or contracts which result from this application to St. Louis County.

Adopted on Motion of Councilor _____ second by Councilor _____ by the following vote on the 20th day of October, 2025:

Ayes:

Nays:

Absent:

Adam Roen, Mayor

Attest:

Jackie Monahan-Junek
City Clerk/Administrator



Powered by ZoomGrants™ and

St. Louis County MN
Community Development Division
FY2026 Community Development Block Grant (CDBG)
Deadline: 12/1/2025

City of Eveleth
West Eveleth Sanitary Sewer force Main

Jump to: [CDBG Pre-Application](#) [CDBG Final Application](#) [Budget](#) [Organizational Structure/Goals and Outcomes](#) [Required Documents](#)

\$ 75,000.00 Requested
\$ 487,032 Total Project Cost

Project Contact

Jerry Rosati
jrosati@evelethmn.com
Tel: 2187447504

Additional Contacts

none entered

City of Eveleth

413 Pierce St
413 Pierce St
Eveleth, MN 55734
United States

Telephone 2187447504
Fax 2187447525
Web Evelethmn.com

Director of Public Works

Jerry Rosati
jrosati@evelethmn.com

CDBG Pre-Application [top](#)

1. Project Type

- Housing
- Economic Development
- Community Facility
- Public Infrastructure
- Public Service

2. Project Activity

- Accessibility Improvements
- Acquisition
- Clearance

- Economic Development
- Historic Preservation
- Infrastructure
- Public Service
- Rehabilitation
- Other:

3. What is the project site location(s)?

West 1st St from 17th Ave W to 13th Ave W

4. Please describe the problem or need you will be addressing?

Community Development staff will use this information to determine CDBG eligibility based on how the project benefits low-to moderate income individuals/families, addresses slum and blight, or meets an urgent need.

The West Eveleth sanitary sewer collection system flows to a main lift station which then is pumped through an 8" cast iron sanitary sewer force main up to a transfer station and then pumped over a hill to our wastewater treatment plant. We have experienced over 19 leaks or breaks (sewage bypasses) on the force main since 2012 and all of the leaks are located between 13th Avenue West and 17th Avenue West on 1st Street. Each bypass is tested and reported to the MPCA. The project lies in the LMI 59.7%.

5. What will you do to address the problem or need and how did you determine this was the best option?

We will need to replace 2275' of cast iron force main with HDPE SDR 17 pipe. 875' will be dug up and replaced since it is in a ditch off the road and 1400' will be directional drilled as it is under a paved Street. Total estimated engineers' cost is \$487,032

6. How will CDBG funds be used for your project?

The funds would be used for mobilization, materials, and site prep.

7. To the best of your knowledge, will the proposed project have an affect to a historically significant building or location?

Construction Projects Only

- Yes
- No
- I do not know
- Not Applicable

8. To the best of your knowledge, has the soil in the proposed project area been previously disturbed?

Construction Projects Only

- Yes

- No
- I do not know
- Not Applicable

9. Project Budget

Enter amounts in US Dollars.

\$75,000 CDBG Funding Request
 \$337,032 Applicant Funding
 \$75,000 All Other Sources
 487,032.00 **TOTAL**

10. Applicant Certification: I certify that all information reported in this application and attached is true, accurate and complete to the best of my knowledge. I am aware that the submission of this application does not guarantee funding by the St. Louis County CDBG Program. I certify that if the activity, program, and/or project is deemed ineligible for CDBG funding, that this application will be rejected, with due notification provided to the applicant by Community Development Staff. I will provide written notice of any changes or additions to this information. I understand the department and/or agency may need to provide additional information during the application process, and after being deemed eligible or funded. I understand a written contract will be required with St. Louis County upon award of funds and additional file requirements will be submitted before reimbursement. I am aware that with construction projects additional federal requirements, such as: the Equal Employment Opportunity Act, Davis-Bacon Act, Section 3, and the Build America, Buy America Act. I am aware that I must provide required data, and project updates to Community Development staff. I am aware that all projects must pass all applicable Environmental Review and related Compliance. I certify that I am authorized to make this application on behalf of my Agency or Community.

I certify.

Documents Requested *	Required? Attached Documents *
Project Map - Construction and Infrastructure Projects Only	Map
Preliminary Engineer's Estimate - Construction and Infrastructure Projects Only	Eng.Est

1. Has your project scope of work or budget changed since submitting your Pre-Application? If yes, please explain.

No

Yes, explain:

2. What is the expected start date of your project?

If this is a phased construction project, please specify and list the start date of this phase only.

-no answer-

3. What is your expected end date for your project?

If your project does not have a completion date, please use the end of the program year of April 30, 2026. If this is a phased construction project, please include this phase end date only.

-no answer-

4. What is the status of uncommitted funding to the project?

Please detail source of funding that is uncommitted and when you expect to receive commitments? Also, please explain any gap in funding and how you will fill the gap.

-no answer-

5. What is the status of the organization's unspent CDBG awards?

Not applicable to first time applicants.

-no answer-

6. How does your project align with the 2025-2029 Consolidated Plan priorities?

Select which objective your project aligns with and explain below.

- Create viable communities through infrastructure and accessibility improvements and provisions of community services.
- Preserve and expand the supply of decent affordable rental and owner-occupied housing through rehabilitation, development, home buyer assistance and homeless/special needs housing support.
- Expand economic opportunities through increased employment opportunities and increased tax base.

7. Explain how your project aligns with the 2025-2029 Consolidated Plan priorities.

-no answer-

8. Will your project proceed if you are not awarded your full CDBG request and will it be completed by the estimated completion date listed in Question 3?

If no, how will your project scope change?

No, explain:

Yes, explain:

9. Applicant Certification: I certify that all information reported in this application and attached is true, accurate and complete to the best of my knowledge. I am aware that the submission of this application does not guarantee funding by the St. Louis County CDBG Program. I certify that if the activity, program, and/or project is deemed Ineligible for CDBG funding, that this application will be rejected, with due notification provided to the applicant by Community Development Staff. I will provide written notice of any changes or additions to this information. I understand the department and/or agency may need to provide additional information during the application process, and after being deemed eligible or funded. I understand a written contract will be required with St. Louis County upon award of funds and additional file requirements will be submitted before reimbursement. I am aware that with construction projects additional federal requirements, such as: the Equal Employment Opportunity Act, Davis-Bacon Act, Section 3, and the Build America, Buy America Act. I am aware that I must provide required data, and project updates to Community Development staff. I am aware that all projects must pass all applicable Environmental Review and related Compliance. I certify that I am authorized to make this application on behalf of my Agency or Community.

I certify.

Budget *top*

Estimated Source of Funds	Total Project Cost
CDBG Request	
Other Federal Funds	
State/Local Funds	
Applicant Funds	
Other Funding Source #1	
Other Funding Source #2	
Other Funding Source #3	
Total	\$ 0.00

Funding Uses and Expenses	CDBG Funds	Applicant Funds	Other Federal Funds	State/Local Funds	All Other Funds	Total Project Cost
-none-	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Organizational Structure/Goals and Outcomes [top](#)

Organizational Structure

Member Name	Role
-------------	------

Total

Goal and Outcome

Goal	Goal Description	Expected Clients Served	Indicators Measure	Previous Year Clients Served
------	------------------	-------------------------	--------------------	------------------------------

Total

0

0

Required Documents [top](#)

Documents Requested *

Required? Attached Documents *

A resolution by the governing body authorizing the applicants to apply for and receive FY2025 CDBG funds - All Applicants (See Resource Library for Template)

Other relevant information

A Map of the project area if different from Pre-Application - Construction and Infrastructure Projects Only

Preliminary Engineer Budget if different from Pre-Application - Construction and Infrastructure Projects Only

Current residential and commercial water and sewer rates - Infrastructure Projects Only

Date of most recent increases in water and sewer rates - Infrastructure Projects Only

Engineered/Architectural plans showing where work will occur (if available) - Construction and Infrastructure Projects Only

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 509588

Become a fan of ZoomGrants™ on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2025 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Home](#) | [About](#)

Agenda Item I.9

City of Eveleth
City Council Meeting

October 20, 2025

CITY OF EVELETH, MINNESOTA

RESOLUTION

**RESOLUTION AUTHORIZING THE CITY OF EVELETH TO
MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE
MINNESOTA DEPARTMENT OF IRON RANGE RESOURCES &
REHABILITATION FOR WEST EVELETH SANITARY
SEWER FORCE MAIN PROJECT**

WHEREAS, the Eveleth City Council approves the Public Works grant application for the West Eveleth Sanitary Sewer Force Main Project.

WHEREAS, the Eveleth City Council hereby agrees to accept funding for the project if approved by the Minnesota Department of Iron Range Resources & Rehabilitation.

NOW THEREFORE BE IT RESOLVED that the City Council of Eveleth, Minnesota does hereby adopt this resolution.

The foregoing resolution was offered by Councilor _____, and seconded by Councilor _____ was declared carried on the following vote:

Ayes:

Nays:

Absent:

ADOPTED by the City Council of the City of Eveleth this 20th day of October, 2025.

Adam Roen, Mayor

Attest:

Jackie Monahan-Junek
City Clerk/Administrator

Agenda Item I.10

City of Eveleth

City Council Meeting

October 20, 2025

CITY OF EVELETH, MINNESOTA

RESOLUTION

RESOLUTION AUTHORIZING APPLICATION FOR GRANT NAVIGATION SUPPORT FOR THE CITY

WHEREAS, the League of Minnesota Cities (“LMC”) has created a pilot Grants Navigation Program (“Program”) in which LMC will provide grants up to \$5,000 per city to use with industry partners to ease the process of identifying matching funds to city projects and aid in the grant application projects.

WHEREAS, the Program is limited to providing services to help obtain grant funding for one project per city.

WHEREAS, the Program is limited to providing support in obtaining grant funding, and LMC does not provide funds to implement projects.

WHEREAS, the City of Eveleth (“City”) wishes to apply to the Program to for support in finding grant funding for Eveleth Wastewater Treatment Facility Improvements (“Project”).

WHEREAS, the City recognizes that the if approved, any funds received through the Program must be used in a manner consistent with the conditions above as well as all other conditions or limitations of the Program.

WHEREAS,

1. The City names the City of Eveleth City Administrator as its fiscal agent (“Fiscal Agent”) for the purposes of applying to the Program on behalf of the City.
2. The City authorizes the Fiscal Agent to act on its behalf when communicating with LMC in all matters related to the Program application for the Project.
3. If the City is awarded a grant under the Program, it agrees to use the funds to engage with industry partners who will aid in the grant matching and application process consistent with the terms and conditions of the Program.
4. If a state, federal, foundation, or nonprofit grant match is not found, or is applied to but not awarded, the City will seek feedback on why the project was not eligible and report back to the LMC with these findings consistent with the terms and conditions of the Program.
5. If a state, federal, foundation, or nonprofit grant is awarded, a project assessment will be submitted to LMC within six months of the application's approval and then periodically until after project completion consistent with the terms and conditions of the Program.

NOW THEREFORE BE IT RESOLVED that the City Council of Eveleth, Minnesota does hereby adopt this resolution.

The foregoing resolution was offered by Councilor _____, and seconded by Councilor _____ was declared carried on the following vote:

Ayes:

Nays:

Absent:

ADOPTED by the City Council of the City of Eveleth this 20th day of October, 2025.

Adam Roen, Mayor

Attest:

Jackie Monahan-Junek
City Clerk/Administrator

Agenda Item I.12

City of Eveleth
City Council Meeting

October 20, 2025

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Laurentian Chamber of Commerce Previous Gambling Permit Number: X- 34472-25-017

Minnesota Tax ID Number, if any: 6493850 Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 5465 Mountain Iron Drive Suite 600

City: Virginia State: MN Zip: 55792 County: St. Louis

Name of Chief Executive Officer (CEO): Teresa Applewick

CEO Daytime Phone: (218) 741-2717 CEO Email: president@laurentianchamber.org
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): events@laurentianchamber.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 www.sos.state.mn.us
St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Curl Mesabi (Range Recreation Civic Center)

Physical Address (do not use P.O. box): 901 Hat Trick Ave

Check one:
 City: Eveleth Zip: 55734 County: St. Louis
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): December 12, 2025

Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: Teresa Applewick

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.